ATS Test Scenario 12
Taxpayer: Susan Green
SSN: 400-00-1042

Payment Information:

Routing Transit Number = 012345672
Bank Account Number = 1234567
Bank Account Type: Checking

Payment Amount: $3,200
Payment Due Date: 3/17/2021
Phone number: 800-555-6658

Form **4868**

Department of the Treasury
Internal Revenue Service (99)

Application for Automatic Extension of Time To File U.S. Individual Income Tax Return

▶ Go to *www.irs.gov/Form4868* for the latest information.

OMB No. 1545-0074

2020

DRAFT AS OF September 30, 2020 DO NOT FILE

There are three ways to request an automatic extension of time to file a U.S. individual income tax return.

1. You can pay all or part of your estimated income tax due and indicate that the payment is for an extension using Direct Pay, the Electronic Federal Tax Payment System, or using a credit or debit card. See *How To Make a Payment*, later.
2. You can file Form 4868 electronically by accessing IRS *e-file* using your tax software or by using a tax professional who uses *e-file.*
3. You can file a paper Form 4868 and enclose payment of your estimate of tax due (optional).

IRS e-file It's Convenient, Safe, and Secure

IRS *e-file* is the IRS's electronic filing program. You can get an automatic extension of time to file your tax return by filing Form 4868 electronically. You'll receive an electronic acknowledgment once you complete the transaction. Keep it with your records. Don't mail in Form 4868 if you file electronically, unless you're making a payment with a check or money order. See *Pay by Check or Money Order*, later.

Complete Form 4868 to use as a worksheet. If you think you may owe tax when you file your return, you'll need to estimate your total tax liability and subtract how much you've already paid (lines 4, 5, and 6 below).

Several companies offer free e-filing of Form 4868 through the Free File program. For more details, go to *www.irs.gov/FreeFile*.

Pay Electronically

You **don't** need to file Form 4868 if you make a payment using our electronic payment options. The IRS will automatically process an extension of time to file when you pay part or all of your estimated income tax electronically. You can pay online or by phone. See *Making Payments Electronically*, later.

E-file Using Your Tax Software or Through a Tax Professional

Refer to your tax software package or tax preparer for ways to file electronically. Be sure to have a copy of your 2019 tax return—you'll be asked to provide information from the return for taxpayer verification. If you wish to make a payment, you can pay by electronic funds withdrawal or send your check or money order to the address shown in the middle column under *Where To File a Paper Form 4868*, later.

File a Paper Form 4868

If you wish to file on paper instead of electronically, fill in the Form 4868 below and mail it to the address shown under *Where To File a Paper Form 4868*, later.

For information on using a private delivery service, see *Private Delivery Services*, later.

Note: If you're a fiscal year taxpayer, you must file a paper Form 4868.

General Instructions

Purpose of Form

Use Form 4868 to apply for 6 more months (4 if "out of the country" (defined later under *Taxpayers who are out of the country*) and a U.S. citizen or resident) to file Form 1040, 1040-SR, 1040-NR, 1040-PR, or 1040-SS.

Gift and generation-skipping transfer (GST) tax return (Form 709). An extension of time to file your 2020 calendar year income tax return also extends the time to file Form 709 for 2020. However, it doesn't extend the time to pay any gift and GST tax you may owe for 2020. To make a payment of gift and GST tax, see Form 8892. If you don't pay the amount due by the regular due date for Form 709, you'll owe interest and may also be charged penalties. If the donor died during 2020, see the instructions for Forms 709 and 8892.

Qualifying for the Extension

To get the extra time, you must:

1. Properly estimate your 2020 tax liability using the information available to you,
2. Enter your total tax liability on line 4 of Form 4868, and
3. File Form 4868 by the regular due date of your return.

CAUTION *Although you aren't required to make a payment of the tax you estimate as due, Form 4868 doesn't extend the time to pay taxes. If you don't pay the amount due by the regular due date, you'll owe interest. You may also be charged penalties. For more details, see* Interest *and* Late Payment Penalty*, later. Any remittance you make with your application for extension will be treated as a payment of tax.*

You don't have to explain why you're asking for the extension. We'll contact you only if your request is denied.

Don't file Form 4868 if you want the IRS to figure your tax or you're under a court order to file your return by the regular due date.

▼ DETACH HERE ▼

Form **4868**

Department of the Treasury
Internal Revenue Service (99)

Application for Automatic Extension of Time To File U.S. Individual Income Tax Return

For calendar year 2020, or other tax year beginning , 2020, and ending , 20 .

OMB No. 1545-0074

2020

Part I Identification

1 Your name(s) (see instructions)
Susan Green

Address (see instructions)
31 College Drive

City, town, or post office: Concord
State: N H
ZIP code: 03301

2 Your social security number: 400-00-1042

3 Spouse's social security number:

Part II Individual Income Tax

4 Estimate of total tax liability for 2020 . . $ 7,800

5 Total 2020 payments 2,300

6 **Balance due.** Subtract line 5 from line 4. See instructions . . . . . .

7 Amount you're paying (see instructions) . ▶

8 Check here if you're "out of the country" and a U.S. citizen or resident. See instructions . . . . . ▶ ☐

9 Check here if you file Form 1040-NR and didn't receive wages as an employee subject to U.S. income tax withholding . . . . . ▶ ☐

For Privacy Act and Paperwork Reduction Act Notice, see instructions later.

Cat. No. 13141W Form **4868** (2020)