

Date of Approval: 03/20/2024
Questionnaire Number: 1142

Basic Information/Executive Summary

What is the name of your project (system, database, pilot, product, survey, social media site, etc.)?

Income and Family Size Verification

Business Unit

Information Technology

Preparer

For Official Use Only

Subject Matter Expert

For Official Use Only

Program Manager

For Official Use Only

Designated Executive Representative

For Official Use Only

Executive Sponsor

For Official Use Only

Executive Summary: Provide a clear and concise description of your project and how it will allow the IRS to achieve its mission.

The IFSV system supports the Department of Health and Human Services (HHS)/Centers for Medicare and Medicaid Services (CMS) during the Affordable Care Act (ACA) Eligibility and Enrollment Income Verification process and is used to provide household income and family size for an applicant requesting an eligibility determination for advance payments of premium tax credits, cost-sharing reductions, Medicaid, Children's Health Insurance Program, and the Basic Health Program, where applicable. CMS sends a request to the Internal Revenue Service (IRS) through the IRS Portal to Enterprise Service Bus (ESB) that directs the request to the IFSV application. This request contains Taxpayer Identification Number (TIN), Name, and Applicant Status (Primary, Spouse, or Dependent) and an assembled data package of taxpayer information from ACA Coverage Data Repository (CDR) for each applicant within the request. IFSV processes the request and sends a response to ESB that is forwarded to CMS. 26 United States Code (USC) 6103 provides the general rule that tax returns and return information are confidential, except as provided by Title 26. 26 Internal Revenue Code (IRC)

§6103 (l)(21) provides for Disclosure of Return Information to Carry Out Eligibility Requirements for Health Insurance Affordability Programs.

Personally Identifiable Information (PII)

Will this project use, collect, receive, display, store, maintain, or disseminate any type of Sensitive but Unclassified (SBU), Personally Identifiable Information (PII), or Federal Tax Information (FTI)?

Yes

Please explain in detail how this project uses sensitive data from inception to destruction (data lifecycle).

IFSV supports HHS/CMS with the verification of household income and family size for an applicant requesting an eligibility determination for insurance affordability programs during the ACA Open Enrollment period. IFSV is an Application-to-Application solution that processes requests from HHS/CMS using taxpayer information from the ACA CDR via the ESB to determine household income and number of exemptions. IFSV responds to HHS/CMS requests with resulting taxpayer information via the ESB. IFSV requires the minimum necessary SBU/PII to complete the requirements of the system. The types of information gathered would be: Individual Return Filing Status Code, Total Exemptions, Adjusted Gross Income, Foreign Earned Income Exclusion, Housing Deduction, Social Security and Wages, Salaries And Tips, Interest Income, Unemployment Compensation, Tax Exempt Interest, Ordinary Dividends, State/Local Income Tax Refund, Alimony Received, Computer Business Income Loss, Computer Capital Gain or Loss, Taxable IRA, Taxable Pensions, Computer Supplemental Income or Loss, Computer Farm Income or Loss, Unemployment Compensation, Computer Total Itemized Deductions, Tax Payer Number.

Please select all types of Sensitive but Unclassified data (SBU)/Personally Identifiable Information (PII)/Federal Tax Information (FTI) that this project uses.

Name

Official Use Only (OUO) or Limited Office Use (LOU)

Other

Protected Information

Social Security Number (including masked or last four digits)

Please explain the other type(s) of PII that this project uses.

Date Of Birth, Tax Account Information,

Cite the authority for collecting SBU/PII/FTI (including SSN if relevant).

PII for federal tax administration - generally IRC Sections 6001 6011 or 6012

SSN for tax returns and return information - IRC section 6109

Product Information (Questions)

1.1 Is this PCLIA a result of the Inflation Reduction Act (IRA)?

No

1.3 What type of project is this (system, project, application, database, pilot/proof of concept, power platform/visualization tool)?

System

1.35 Is there a data dictionary for this system?

No

1.36 Explain in detail how PII and SBU data flow into, through and out of this system.

IFSV validates all TINs and Names in the HHS/CMS request against the National Account Profile (NAP) SSN Name Control that is provided by CDR. There is no tax information provided for invalid TINs. IFSV performs identification (ID) Theft checks on valid TINs. If ID Theft is identified for any of the applicants in the request, tax information is not provided in the response for any of the applicants. If any applicant in a request has a Date of Death present on the NAP record provided by CDR, IFSV does not provide tax data information for any applicant listed on the request. IFSV performs data validation checks on the tax information data provided to ensure the proper tax record type is passed to the system for processing. In addition, all necessary tax income amounts must be present to provide individual and household income information in the response to HHS/CMS. IFSV performs a spousal match for applicants in the request when appropriate. If the spouses do not match, IFSV only returns partial tax data information (no income) in response to HHS/CMS.

1.4 Is this a new system?

No

1.5 Is there a Privacy and Civil Liberties Impact Assessment (PCLIA) for this system?

Yes

1.6 What is the PCLIA number?

5883

1.8 If the system is on the As-Built-Architecture, what is the ABA ID of the system? If this PCLIA covers multiple applications shown on the ABA, please indicate the ABA ID for each application covered separated by a comma.

210595

1.9 What OneSDLC State is the system in (Allocation, Readiness, Execution)?

Execution

1.95 If this system has a parent system, what is the PCLIA Number of the parent system?
Not Applicable

2.1 If this system discloses any PII to any third party outside the IRS, does the system have a process in place to account for such disclosures in compliance with IRC 6103(p)(3)(A) or Subsection c of the Privacy Act? Contact Disclosure to determine if an accounting is required. Enter "Yes" or "No". If Exempt, type "Exempt".
No

2.2 Please provide the full name of and acronym of the governance board or Executive Steering Committee (ESC) this system reports to.
Sustaining Operations Executive Steering Committee

3.1 Does your project/system involve any use of artificial intelligence (AI), including virtual assistant, chat bot, and robotic process automation, as defined in Executive Order 13960?
No

3.3 Does this system use cloud computing?
No

3.5 Does the data physically reside in systems located in the United States and its territories and is all access and support of this system performed from within the United States and its territories?
Yes

3.6 Does this system interact with the public through a web interface?
No

3.7 Describe the business process allowing an individual to access or correct their information.
IFSV only requires the minimum necessary SBU/PII within the system to complete the requirements of the system. Any notices provided comes from HHS/CMS. Once IFSV receives a request from HHS/CMS it is assumed that the individual was provided prior notice.

4.1 Who owns and operates the system (IRS Owned and Operated, IRS Owned and Contractor Operated, Contractor Owned and Operated)?
IRS Owned and Operated

4.2 If a contractor owns or operates the system, does the contractor use subcontractors?
No

4.5 Identify the roles and their access level to the PII data. For contractors, indicate whether their background investigation is complete or not.

Sys. Administrators - Role: Administrator

4.51 How many records in the system are attributable to IRS Employees? Enter "Under 50,000", "50,000 to 100,000", "More than 100,000" or "Not Applicable".

Not Applicable

4.52 How many records in the system are attributable to contractors? Enter "Under 5,000", "5,000 to 10,000", "More than 10,000" or "Not Applicable".

Not Applicable

4.53 How many records in the system are attributable to members of the public? Enter "Under 5,000", "5,000 to 10,000", "More than 10,000" or "Not applicable".

Not Applicable

4.54 If records are attributable to a category not mentioned above in 4.51 through 4.53, please identify the category and the number of corresponding records to the nearest 10,000. If none, enter "Not Applicable".

Not Applicable

4.6 How is access to SBU/PII determined and by whom?

Income and Family Size Verification person of contact request requests access thru ISR - Sharing (ISR-S/ESB) person of contact, whom in turn request system access through system admin.

5.1 Please describe any privacy risks, civil liberties and/or security risks identified for the system that need to be resolved and what is the mitigation plan?

Not Applicable

5.11 Is there a Risk Assessment Form and Tool (RAFT) associated with this system on file with your organization or the IRS Risk Office.

No

5.2 Does this system use or plan to use SBU data in a non-production environment?

No

Interfaces

Interface Type

Other Federal Agencies

Agency Name
Center for Medicare and Medicaid Services (CMS)
Incoming/Outgoing
Outgoing (Sending)
Transfer Method
Application to Application (A2A)

Interface Type
IRS Systems, file, or database
Agency Name
ISR - Sharing (ISR-S/ESB)
Incoming/Outgoing
Incoming (Receiving)
Transfer Method
Application to Application (A2A)

Interface Type
IRS Systems, file, or database
Agency Name
ISR - Sharing (ISR-S/ESB)
Incoming/Outgoing
Outgoing (Sending)
Transfer Method
Application to Application (A2A)

Systems of Records Notices (SORNs)

SORN Number & Name
IRS 34.037 - Audit Trail and Security Records

SORN Number & Name
IRS 24.046 - Customer Account Data Engine Business Master File

SORN Number & Name
IRS 24.030 - Customer Account Data Engine Individual Master
File

SORN Number & Name
IRS 00.001 - Correspondence Files and Correspondence Control
Files

Records Retention

What is the Record Schedule System?

General Record Schedule (GRS)

What is the retention series title?

Audit Trail and Security

What is the GRS/RCS Item Number?

General Records Schedule (GRS) 3.2, item 020

What type of Records is this for?

Electronic

Please provide a brief description of the chosen GRS or RCS item.

GRS 3.2, 020: Computer security incident handling, reporting and follow-up records.

What is the disposition schedule?

Temporary. Destroy 3 year(s) after all necessary follow-up actions have been completed, but longer retention is authorized if required for business use.

What is the Record Schedule System?

Record Control Schedule (RCS)

What is the retention series title?

Business Master File Record Control Schedule

What is the GRS/RCS Item Number?

RCS 19, item 30

What type of Records is this for?

Electronic

Please provide a brief description of the chosen GRS or RCS item.

Business Master File. A magnetic tape file containing current records on business or corporation taxpayers.

What is the disposition schedule?

1) Final updated tape of each calendar year (cycle 52) AUTHORIZED DISPOSITION Scratch after 6 months. (2) All other weekly updated tapes. AUTHORIZED DISPOSITION Scratch after successful completion of third update cycle.

What is the Record Schedule System?

Record Control Schedule (RCS)

What is the retention series title?

Individual Master File Records Control Schedule

What is the GRS/RCS Item Number?

(RCS) 19, item 29, or RCS 29, item 3

What type of Records is this for?

Electronic

Please provide a brief description of the chosen GRS or RCS item.

A magnetic tape file containing current records for all taxpayers.

What is the disposition schedule?

IMF disposition: AUTHORIZED DISPOSITION. Scratch after 6 months. (2) All other weekly updated tapes. AUTHORIZED DISPOSITION Scratch after successful completion of third update cycle.