Date of Approval: 03/25/2024
Questionnaire Number: 1129

Basic Information/Executive Summary

What is the name of your project (system, database, pilot, product, survey, social media site, etc.)?

Alaska Permanent Fund Dividend (AKPFD) Levy Program

Business Unit

Small Business and Self Employed

Preparer

For Official Use Only

Subject Matter Expert

For Official Use Only

Program Manager

For Official Use Only

Designated Executive Representative

For Official Use Only

Executive Sponsor

For Official Use Only

Executive Summary: Provide a clear and concise description of your project and how it will allow the IRS to achieve its mission.

To collect overdue federal taxes and enforce the law with the use of electronic levy on the Alaska Permanent Fund Dividend (AKPFD) issued to the residents of Alaska. Benefit to the IRS: The program/system assists in paying off or paying down on the federal tax liabilities of taxpayers and bringing the taxpayer into compliance.

Personally Identifiable Information (PII)

Will this project use, collect, receive, display, store, maintain, or disseminate any type of Sensitive but Unclassified (SBU), Personally Identifiable Information (PII), or Federal Tax Information (FTI)?

Yes

Please explain in detail how this project uses sensitive data from inception to destruction (data lifecycle).

The Alaska Department of Revenue-Permanent Fund Dividend Division sends a data file electronically thru Secure Data Transfer (SDT). The IRS matches the AKPFD Applicants with the Unpaid Assessments Accounts (UAA) from Master File (MF) to issue levies against those individuals that owe federal taxes. All or a portion of the dividend is sent to the IRS to satisfy the federal tax debt. Due process is provided pursuant to 26 USC. After the levy is served, Alaska then sends the payments electronically thru Electronic Funds Transfer Program (EFTPS).

Please select all types of Sensitive but Unclassified data (SBU)/Personally Identifiable Information (PII)/Federal Tax Information (FTI) that this project uses.

Employer Identification Number
Social Security Number (including masked or last four digits)

Cite the authority for collecting SBU/PII/FTI (including SSN if relevant).

SSN for tax returns and return information - IRC section 6109

Product Information (Questions)

1.1 Is this PCLIA a result of the Inflation Reduction Act (IRA)?

No

1.3 What type of project is this (system, project, application, database, pilot/proof of concept, power platform/visualization tool)?

System

1.35 Is there a data dictionary for this system?

No

1.36 Explain in detail how PII and SBU data flow into, through and out of this system.

Alaska Department of Revenue-Permanent Fund Dividend Division sends a data file electronically thru Secure Data Transfer (SDT). We match the AKPFD Applicants with the Unpaid Assessments Accounts (UAA) from Master File (MF) to issue levies against those individuals that owe federal taxes. All or a portion of the dividend is sent to the IRS to satisfy the federal tax debt. Due process is provided pursuant to 26 USC. Once validated, the levy file is electronically transmitted back to the PFDD via SDT. After the levy is served, Alaska then sends the payments electronically thru Electronic Funds Transfer Program (EFTPS).

1.4 Is this a new system?

No

1.5 Is there a Privacy and Civil Liberties Impact Assessment (PCLIA) for this system?

Yes

1.6 What is the PCLIA number?

Alaska Permanent Fund Dividend Levy Program (AKPFD) 5940

1.8 If the system is on the As-Built-Architecture, what is the ABA ID of the system? If this PCLIA covers multiple applications shown on the ABA, please indicate the ABA ID for each application covered separated by a comma.

Not Applicable

1.9 What OneSDLC State is the system in (Allocation, Readiness, Execution)?

Not Applicable

1.95 If this system has a parent system, what is the PCLIA Number of the parent system?

Not Applicable

2.1 If this system discloses any PII to any third party outside the IRS, does the system have a process in place to account for such disclosures in compliance with IRC 6103(p)(3)(A) or Subsection c of the Privacy Act? Contact Disclosure to determine if an accounting is required. Enter "Yes" or "No". If Exempt, type "Exempt".

None. The Office of Management and Budget Circular A-130 requires that federal agencies develop a mitigation or elimination strategy for systems that use SSNs. An exception to that requirement is when the SSN is uniquely needed to identify a user's record. The AKPFD requires the use of SSN's because no other identifier can be used to uniquely identify a taxpayer. SSNs are permissible from Internal Revenue Code (IRC) 6109, which requires individual taxpayers to include their SSNs on their income tax returns. The PFDD Applicant File is verified against IMF, BMF, CFOL, and TIF for accuracy. The SSN, Name, and Date of Birth must match for the record to be complete and available for inclusion in the program.

2.2 Please provide the full name of and acronym of the governance board or Executive Steering Committee (ESC) this system reports to.

Internal Management Level Management Board

3.1 Does your project/system involve any use of artificial intelligence (AI), including virtual assistant, chat bot, and robotic process automation, as defined in Executive Order 13960?

No

3.3 Does this system use cloud computing?

No

3.6 Does this system interact with the public through a web interface?

No

3.7 Describe the business process allowing an individual to access or correct their information.

No

4.1 Who owns and operates the system (IRS Owned and Operated, IRS Owned and Contractor Operated, Contractor Owned and Operated)?

IRS Owned and Operated

4.2 If a contractor owns or operates the system, does the contractor use subcontractors?

No

4.5 Identify the roles and their access level to the PII data. For contractors, indicate whether their background investigation is complete or not.

Users-Read Only
Managers-Read Only
System Administrator-No Access
Developers-Read Only

4.51 How many records in the system are attributable to IRS Employees? Enter "Under 50,000", "50,000 to 100,000", "More than 100,000" or "Not Applicable".

Under 50,000

4.52 How many records in the system are attributable to contractors? Enter "Under 5,000", "5,000 to 10,000", "More than 10,000" or "Not Applicable".

Under 5,000

4.53 How many records in the system are attributable to members of the public? Enter "Under 5,000", "5,000 to 10,000", "More than 10,000" or "Not Applicable".

5,000-10,000

4.54 If records are attributable to a category not mentioned above in 4.51 through 4.53, please identify the category and the number of corresponding records to the nearest 10,000. If none, enter "Not Applicable".

Not Applicable

4.6 How is access to SBU/PII determined and by whom?

The users must submit a special request to access the Collection Activity and Statutory Reports (CARSR) data, via BEARS. The request must be approved by the user's manager before being forwarded to the CARSR business unit (BU). The

CARSR BU is responsible for reviewing the request and ensuring the user is added to the appropriate access control list for the user to receive proper access to the CARSR data.

5.1 Please describe any privacy risks, civil liberties and/or security risks identified for the system that need to be resolved and what is the mitigation plan?

None. The Office of Management and Budget Circular A-130 requires that federal agencies develop a mitigation or elimination strategy for systems that use SSNs. An exception to that requirement is when the SSN is uniquely needed to identify a user's record. The AKPFD requires the use of SSN's because no other identifier can be used to uniquely identify a taxpayer. SSNs are permissible from Internal Revenue Code (IRC) 6109, which requires individual taxpayers to include their SSNs on their income tax returns. The PFDD Applicant File is verified against IMF, BMF, CFOL, and TIF for accuracy. The SSN, Name, and Date of Birth must match for the record to be complete and available for inclusion in the program.

5.11 Is there a Risk Assessment Form and Tool (RAFT) associated with this system on file with your organization or the IRS Risk Office.

No

5.2 Does this system use or plan to use SBU data in a non-production environment?

No

Interfaces

Interface Type

State Agencies

Agency Name

Alaska Department of Revenue

Incoming/Outgoing

Both

Transfer Method

Secure Data Transfer (SDT)

Systems of Records Notices (SORNs)

SORN Number & Name

IRS 26.019 - Taxpayer Delinquent Account Files

Describe the IRS use and relevance of this SORN.

The IRS uses Taxpayer Delinquent Account Files for matching purposes pertinent to the Alaska Permanent Fund Dividend (AKPFD) Levy Program.

SORN Number & Name

IRS 24.030 - Customer Account Data Engine Individual Master File

Describe the IRS use and relevance of this SORN.

IRS uses the Individual Master File record as a personal identifier for an individual to retrieve information pertinent to the Alaska Permanent fund Dividend (AKPFD) Levy Program.

SORN Number & Name

IRS 34.037 - Audit Trail and Security Records

Describe the IRS use and relevance of this SORN.

IRS uses this SORN to track/monitor information received internally/externally regarding the Alaska Permanent Fund Dividend (AKPFD) Levy Program.

SORN Number & Name

IRS 24.046 - Customer Account Data Engine Business Master File

Describe the IRS use and relevance of this SORN.

IRS uses the Business Master File record as a personal identifier for an individual to retrieve information pertinent to the Alaska Permanent fund Dividend (AKPFD) Levy Program.

Records Retention

What is the Record Schedule System?

Record Control Schedule (RCS)

What is the retention series title?

INTERNAL REVENUE SERVICE RECORDS CONTROL SCHEDULE (RCS) 8 ADMINISTRATIVE AND ORGANIZATIONAL RECORDS

What is the GRS/RCS Item Number?

Item 52

What type of Records is this for?

Electronic

Please provide a brief description of the chosen GRS or RCS item.

RCS 8, item 52, B, c. State or Local Agencies, (2) Related to specific taxpayers, such as disclosures under IRC 6103.

What is the disposition schedule?

Retire to Records Center 1 year after the processing year. Destroy paper 5 years after the processing year, or 30 days after end of month in which the record is converted to an electronic image.

Data Locations

What type of site is this?

System

What is the name of the System?

Alaska Permanent Fund Dividend (AKPFD) Levy Program

What is the sensitivity of the System?

Sensitive But Unclassified (SBU)

Please provide a brief description of the System.

AKPFD levy system is utilized to collect overdue federal taxes and enforce the law with the use of electronic levy on the Alaska Permanent Fund Dividend (AKPFD) issued to the residents of Alaska. Alaska sends a data file electronically thru Secure Data Transfer (SDT). We match the AKPFD Applicants with the Unpaid Assessments Accounts (UAA) from Master File (MF) to issue levies against those individuals that owe federal taxes. All or a portion of the dividend is sent to the IRS to satisfy the federal tax debt. Due process is provided pursuant to 26 USC. After the levy is served, Alaska then sends the payments electronically thru Electronic Funds Transfer Program (EFTPS). Benefit to the IRS: The program/system assist in paying off or paying down on the federal tax liabilities of taxpayers and bringing the taxpayer into compliance.

What are the incoming connections to this System?

Secure Data Transfer from Alaska Department of Revenue.

What are the outgoing connections from this System?

Secure Data Transfer from IRS to Alaska Department of Revenue.