



MANUAL TRANSMITTAL

Department of the Treasury
Internal Revenue Service

6.715.1

MAY 19, 2025

EFFECTIVE DATE

(05-19-2025)

PURPOSE

- (1) This obsoletes IRM 6.715.1, Voluntary Separations and Reductions in Grade or Pay, Policies, Responsibilities, Requirements, and Procedures.

MATERIAL CHANGES

- (1) The material relating to voluntary separations and reductions in grade or pay previously covered in IRM 6.715.1 is incorporated into IRM 6.752.1, Addressing Employee Misconduct, Non-disciplinary, Disciplinary, and Adverse Actions. Consolidating the policy to address misconduct into IRM 6.752.1 allows users to refer to one resource instead of multiple IRMs and eliminates duplicate information.

EFFECT ON OTHER DOCUMENTS

IRM 6.715.1, Voluntary Separations and Reductions in Grade or Pay, Policies, Responsibilities, Requirements, and Procedures, dated July 1, 2003, is obsolete as of December 13, 2024.

AUDIENCE

All IRS employees who are not serving a probationary/trial period or a temporary/term appointment excluding contractors and Chief Counsel.

Max R. Wyche
Acting IRS Human Capital Officer

