



MANUAL TRANSMITTAL

Department of the Treasury
Internal Revenue Service

2.4.7

FEBRUARY 13, 2025

EFFECTIVE DATE

(02-13-2025)

PURPOSE

- (1) This transmits revised IRM 2.4.7, IDRS Terminal Input, Command Codes KAFRM, KAFAD, UPTCF, UPRCF, UPNCF, FRM3P, ADD3P, and KAFMC for CAF Update.

MATERIAL CHANGES

- (1) Updated all references of Wage & Investment (W&I) to Taxpayer Services (TS). See Section IRM 2.4.7.1

EFFECT ON OTHER DOCUMENTS

IRM 2.4.7, dated July 12, 2023, is superseded.

AUDIENCE

LMSB, SB/SE, TE/GE, TS.

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2.4.7

Command Codes KAfrm, KAFAD, UPTCF, UPRCF, UPNCF, FRM3P, ADD3P, and KAFMC for CAF Update

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2.4.7.1 (02-13-2025) Program Scope and Objectives

- (1) This IRM section provides the instructions for the use of Centralized Authorization File (CAF) Update command codes KKAFFRM, KAFAD, UPTCF, UPRCF, UPNCF, FRM3P, ADD3P, and KAFMC.
- (2) **Purpose:** These sections provide instructions for inputting and updating information in the CAF database.
- (3) **Audience:** IRS Tax Examiners and Account Management employees.
- (4) **Policy Owner:** The Director, Taxpayer Services (TS), owns the policies contained herein.
- (5) **Program Owner:** Taxpayer Services (TS) is responsible for the administration, procedures, and updates related to the program.
- (6) **Primary Stakeholders:** Taxpayer Services (TS), Large Business and International (LB&I), Small Business Self-Employed (SB/SE), Tax Exempt and Government Entities (TE/GE), and Enterprise Operations (EOPS).
- (7) **Program Goals:** These are the instructions for using the CAF Update IDRS command codes.

2.4.7.1.1 (02-13-2025) Background

- (1) The Centralized Authorization File (CAF) is a computerized system of records which houses authorization information from both powers of attorney and tax information authorizations. The CAF system contains several types of records, among them include taxpayer and representatives records, tax modules, and authorizations:
 - Form 2848, Power of Attorney and Declaration of Representative,
 - Form 8821, Tax Information Authorization,
 - Form 706, United States Estate (and Generation-Skipping Transfer) Tax Return,
 - Oral Disclosure Consent (ODC), a non-written tax information authorization, or
 - Third Party Designee (also known as Check-box authority).

These authorizations may be submitted through paper submission via fax or mail, electronically via the TaxPro application, or verbally via taxpayer contact directly with the Internal Revenue Service (IRS) for oral authorizations.

- (2) Different types of authorization authority are:
 - **Representative** - An individual the taxpayer has authorized to represent the taxpayer before the IRS.
 - **Appointee** - An individual person or business entity the taxpayer appoints to receive and inspect confidential tax return information verbally or in writing for the type of tax and years or periods specified by the taxpayer.
 - **Third Party Designee** - An individual person that has been designated to receive and inspect confidential tax return information via telephone or **Check-box election** on a tax return.
- (3) The CAF database also contains:
 - Taxpayer name, Taxpayer Identification Number (TIN), name control, and signature date

- Third Party name, address, telephone number, fax number, name control, CAF number, and status information
- Type of tax i.e., (MFT)(s) and tax period(s)
- Employee Plan number, if applicable
- Source Document Locator Number (SDLN)
- Authorization type, such as Form number
- Representation designation level(s), such as Attorney, CPA, or Enrolled Agent.
- Notice Indicator - tells whether the third party will receive a "CAF Copy" of the Taxpayer Notice or not.
- Authority granted by taxpayer(s) to the representative(s), i.e., disclosure to third parties, substitute/add representatives, and/or sign return

2.4.7.1.2
(02-13-2025)
Authority

- (1) The CAF Update command codes were developed as the principle means for entering and maintaining the information contained on Forms 2848, 8821, and 706 on the CAF Database.

2.4.7.1.3
(02-13-2025)
Responsibilities

- (1) Applications Development is responsible for the maintenance of Command Codes KAFRM, KAFAD, UPTCF, UPRCF, UPNCF, FRM3P, ADD3P, and KAFMC.
- (2) The CAF Tax Analyst is responsible for policies and procedures surrounding data entry and review.
- (3) The CAF Unit Team Manager/Lead is responsible for performance monitoring and ensuring employees have the tools to perform their duties.
- (4) The CAF Unit Employees are responsible for ensuring the information contained on Forms 2848, 8821, and 706 is correctly added to the CAF database. Certain actions may cause unpostable conditions that will need corrective actions taken.

2.4.7.1.4
(02-13-2025)
Program Management and Review

- (1) The CAF database was originally a hierarchical database on the UNISYS mainframe. In 2002 it was redesigned as a relational database and brought over to the IBM mainframe.
- (2) The CAF database is accessed through embedded SQL statements within the code. This code includes COBOL Batch runs, CICS Command Codes, and Stored Procedures.
- (3) The CAF command codes validate the user input and provide either a "Request Completed" message or an error message, prompting the user to correct the information.

2.4.7.1.5
(02-13-2025)
Program Controls

- (1) Access to the CAF Database by these update command codes is governed by SACS.

2.4.7.1.6
(02-13-2025)
Terms

- (1) **Command Code Definitions:** CFINK and RPINK are IDRS command codes used to query the contents of the CAF database. Preceding Command Codes are SUMRY, TXMOD. To research Accounts on the IDRS use CC SUMRY. TXMOD is then used to select the Taxpayer Account information. CFINK and RPINK and their various different formats are then entered to access several

different screen displays of data. The Inquiry command codes are prerequisites for the CAF update command codes.

2.4.7.1.7 (02-13-2025) Acronyms

- (1) The table lists commonly used acronyms and their definitions:

Word or acronym:	Meaning:	Example of use:
ADDR	Address	Your address is in Detroit, Michigan
ADD3P	CAF CC that adds a third party to the database	Using ADD3P will add a third party to the CAF database
ATHLVL	Authorization level of a third party used on forms 2848 or 706	The authorization level of this third party indicates she filed as an attorney.
AUTH	Authorization level of a third party used on forms 2848 or 706	On Form 706 there are only 3 authorization levels used, Attorney, CPA or Enrolled Agent.
BMF	Business Master File	The BMF data can be accessed on-line.
CAF	Centralized Authorization File	The CAF database was not current.
cc/CC	Command Code	The use of cc has sped up processing time.
CD	Code	The zip-code was not filled in on the document.
CFINK(x)	CAF CC that queries the database (The x can be a definer or a space depending on the version of the CC desired.)	The CFINK cc is used to view what data exists on the CAF database.
CNTY	County (used in the foreign address data)	The county name was Wayne for Detroit.
CONF FRAUD	a CAF number status meaning confirmed fraud	The Tax Examiner changed the status to "confirmed fraud" since her manager told her to.

DB2	The type of database CAF exists on.	The CAF database is a IBM DB2 one.
EIN	Employer Identification Number	The business Taxpayer identifier is called an EIN.
EPMF	Employee Plan Master File	EPMF contains various Employer Plans, used for their employees.
EXT	Extension number used with a telephone number.	The telephone number was 123-45-6789, with an ext of 123.
FRM3P	CAF CC that paints the ADD3P screen to add a third party to the database	The third party I have on this form does not appear in my queries of CAF, so I will enter FRM3P to add this one.
ID	Identification	My SSN is an identification number.
IDRS	Integrated Data Retrieval System	IDRS only contains accounts being worked on, not all accounts the IRS maintains.
IMF	Individual Master File	The IMF is considered a file of all Individual Taxpayers.
INIT	Initial, used in middle name.	In the name John Q Public the initial Q means the first letter of this man's middle name.
KAFAD(M or T)	CAF CC that adds an Authorization (from one form) to the database	The authorization was added to the database with KAFAD.
KAFFRQ	CAF CC, used by FOIA, to requests third party authorizations	a FOIA request for information meant the user had to enter KAFFRQ.

KAFMC	CAF CC used to resolve CAF number merge conflicts	The CAF unit Lead Tax Examiner needed to resolve a typo entered on a CAF database, she used KAFMC.
KAFRM(x)	CAF CC used to paint a update screen (The x can be a space to paint KAFAD, or a value to paint several update CC screens)	The prerequisite cc was KAFRM.
KAFTQ	CAF CC, used by TIGTA, to requests third party authorizations	TIGTA needed to see all clients of a third party, so KAFTQ will generate their report.
L/B/E	License or Bar or Enrollment number used by attorneys, CPAs, Enrolled agents/ actuaries/retirement plan agents	The L/B/E number on the Form 2848 was on clear.
LVL	Level, used in the term Authorization Level	The authorization level must appear on Form 2848.
MFT	Master File Tax (code)	The Taxpayer used Form 1040 which is MFT-30.
MF TRANS	Master File Transaction	By entering an Authorization onto the database often causes a MF Transaction being sent to the Master Files.
MOD/UNM	Modified or Unmodified for an indicator on Form 2848	The Unmodified Form 2848 had no text from the Taxpayer on a specific matter.
N/C	Name Control	The name control is usually the first 4 characters of the Taxpayer's (IMF) last name.
NAP	National Account Profile	We check the NAP for every Taxpayer.

NMF	Non-Master File	I am not sure what is maintained on the NMF.
NO	Number	This number is long.
NUM	Number	The CAF number is 9-digits.
OPR	Office of Professional Responsibility	OPR has oversight on most third parties.
PHO	Phone as in telephone.	I have no telephone number.
PLN	Plan as in report-plan number.	The report/plan number was for a health plan for employees.
PND REVIEW	A CAF number status meaning pending review	Criminal Investigators are looking at this CAF number for miss-use, we entered a "P" in status, which means Pending Review.
POA	Power of Attorney	The POA was signed by the Taxpayer.
PREREQ	Prerequisite	The prerequisite for CFINK in this case was INOLE.
PROV	Province, a component of a foreign address.	The third party lived in Ontario, which is a province of Canada.
PTIN	a 9-alpha-numeric assigned to a Return Preparer by the IRS.	Not all third parties have a PTIN.
R/W	Revoke or Withdrawal, used in CAF processing to indicate who wanted the deleting of an Authorization.	This indicator Revoke/Withdraw contained a X which means the Taxpayer contacted us to revoke this third party authorization.
RCT	Receipts of a third party. Will define what indicators were on a Form 2848/8821/706	The third party receipts indicated he can receive Taxpayer Notices.

REP	Representative or third party.	The representative or third party must always have a CAF number.
REPN	Representative number or CAF number	A CAF number is usually given to individuals, but sometimes a business obtains them also.
REPORT PLAN NUMBER	Uniquely identifies a particular employee pension plan (EPMF) or an indication of a report number (BMF). Part of the identifier for a Taxpayer.	The report/plan number is part the way the CAF database stores Taxpayer information so we can match MF processing.
RN/C	Representative name control	The third party 's full name was Jane Doe, so her rn/c was DOEx, where x is a space.
RPINK	CAF CC that queries the database for a specific third party using the name (and optional other identifying components)	RPINK is used to research existing third parties on the database.
SDLN	Source Document Locator Number	The SDLN is useful in the paper world to pull a CAF document from the Federal Records Center.
TAXPRD	Tax Period	The tax period was 201912
TC	Transaction Code	CAF creates the Transaction Code = 960.
TIA	Tax Information Authorization	A Form 8821 title name is TIA.
TIN	Taxpayer Identification Number	A TIN can be a SSN or EIN.
TP	Third Party	A third party is another name for representative.

TXMOD or TXMD	Tax Module	A Tax Module identifier is MFT, Tax Period and Report-Plan Number.
TXPRD/TXPD	Tax Period	The tax period was 201912
UN/MOD	Modified or Unmodified for an indicator on Form 2848	The Unmodified Form 2848 had no text from the Taxpayer on a specific matter.
UNAVAIL	Unavailable	The CAF database is unavailable until noon today.
UNDEL	Undeliverable, as in being mailable or not.	This representative's copy of the Notice was sent back to the campus due to having an undeliverable address.
Unpostable	A transaction which failed to match a Master File Account for various reasons. Usually because a business rule was not followed, but can be a programming issue also.	The TC960 did not post to IMF, according to the IMFOL display, so it is considered an UNPOSTABLE.
UPNCF	CAF CC that modifies a CAF number.	UPNCF is used to change the CAF number to some other unused value.
UPRCF	CAF CC that modifies third party data.	The UPRCF was used to change the third party address.
UPTCF	CAF CC that modifies Taxpayer data.	The Taxpayer changed her name so UPTCF was entered to change the Taxpayer name on the database.

2.4.7.1.8
(02-13-2025)

Related Resources

- (1) The following are the primary sources of guidance on the CAF program. Together this material forms the operating rules and responsibilities for the CAF program.

- IRM 2.3.31, IDRS Terminal Responses, Command Codes CFINK , RPINK, KAFFQ and KAFTQ for CAF Inquiry.
- IRM 2.4.7, IDRS Terminal Input, Command Codes KAFRM, KAFAD, UPTCF, UPRCF, UPNCF, FRM3P, ADD3P, and KAFMC for CAF Update.
- IRM 21.3.7 Taxpayer Contacts - Processing Third Party Authorizations onto the Centralized Authorization File (CAF)
- CIRCULAR 230 Regulations Governing the Practice of Attorneys, Certified Public Accountants, Enrolled Agents, Enrolled Actuaries, and Appraisers.

2.4.7.2 (01-01-2013) **Centralized Authorization File—General Overview**

- (1) The Centralized Authorization File (CAF) contains information regarding authorizations that taxpayers have given to third parties. These may be authorizations to represent the taxpayer in certain situations, to receive information (written and/or oral) regarding the taxpayer's account. The names and addresses for the authorized third parties (or reps) are on the database.
- (2) The information on the CAF is used to determine whether a person claiming to be a taxpayer's representative is, in fact, authorized to receive taxpayer information or to act on the taxpayer's behalf. It is also used to address refunds *(There are some older authorizations that exist with the Refund Indicators set. These authorizations are considered valid and will be allowed to exist until they expire.)* and/or copies of notices to a third party, if such authorization has been granted by the taxpayer.
- (3) Authorizations are recorded on the CAF by tax module. If an authorization applies to more than one module (defined as unique by Tax Period, Master File Tax Code (MFT) and, *[for Employee Plans Master File (EPMF) and some Business Master File (BMF)]* Plan Number), it will be input for each module to which it applies.
- (4) Transactions are generated to the appropriate master file, based on the information input. Transaction code (TC) 960 is generated to Master File when authorization information is established or updated. TC 961 is generated to Master File when all authorizations for a module have been deleted. Formerly TC 962 was generated when there was a change to the CAF code sent to Master File, but that transaction code is obsolete as of January 2010. TC 960 and TC 961 will act more like "on/off" switches.
- (5) CAF has incorporated the use of "Finalist", a software package for perfecting domestic (US) addresses. Additional messages related to this process may now appear when using ADD3P or UPRCF.

2.4.7.3 (01-01-2010) **CAF Command Codes for Update**

- (1) KAFRMv (*v = definer*) — used to request the format for CCs KAFAD, UPTCF, UPRCF, or UPNCF.
 - KAFRM[[slashb]] gives the user KAFADT or KAFADM, depending upon the information found on the CAF via CC CFINK.
 - KAFRMT gives the user the UPTCF format.
 - KAFRMR gives the user the UPRCF format.
 - KAFRMN gives the user the UPNCF format.
- (2) KAFAD is used to add to, or modify, authorization information on the CAF files, depending on the definer.

- KAFADT— used when the third party is already present on the CAF files, but the taxpayer is not. Taxpayer information and appropriate authorizations are input.
 - KAFADM— used when both the taxpayer and the third party are already present on the CAF files. An authorization may be added, deleted, or revoked (replaced).
- (3) UPTCF, UPRCF, UPNCF — used to modify either taxpayer or third party data, depending on the definer.
- UPTCF (UPTCF) — used to update the taxpayer information.
 - UPRCF (UPRCF) — used to modify the third party information.
 - UPNCF (UPNCF) — used to merge two CAF numbers.
- (4) FRM3P—used to request the format for CC ADD3P.
- (5) ADD3P— used to establish a new third party on the CAF and assign a CAF number. This should only be done after doing proper research via CC RPINK.
- (6) KAFMC—used to resolve CAF Number batch merge conflicts. This is a new screen as of July 2009.

2.4.7.4

(01-01-2009)

Terminal Response—CC**KAFRM**

- (1) Error Messages (displayed on Line 24)

MESSAGE	REASON	ACTION
DEFINER INVALID - MUST BE SPACE, T N OR R	The input CC definer was not [[slashb]], T, N or R.	Correct and re-enter.
ID INFORMATION MISSING - TAXPAYER AND REP NUMBERS MUST HAVE BEEN INPUT PRIOR	If CC KAfrm is input with definer [[slashb]], both Taxpayer and third party numbers must have been input with CC CFINK.	Re-initialize. (Begin again with CC CFINK.)
INPUT PREREQ COMMAND CODE	CC CFINK must precede CC KAfrm.	Re-initialize (begin again with CC CFINK).
NO RECORD OF T/P ACCOUNT	When the preceding CC CFINK was input, no record of the taxpayer was found on the CAF. CC KAfrm and KAFADT must be used to establish the Taxpayer on the CAF.	Re-initialize.
NO REP DATA PRESENT- REINITIALIZE	CC KAfrm was input with definer R. When the preceding CC CFINK was input, no record of the third party was found on the CAF.	A third party must exist on the CAF in order to use KAfrmr (and UPRCF) to update it.
REINPUT CFINQ W/REP-NUM ON FIRST LINE	CC KAfrmr was invoked incorrectly.	To use CC KAfrmr you must input only the representative number (nnnn-nnnnnR) when using CC CFINK.

(2) Valid Response: the appropriate screen format will be displayed.

2.4.7.5

(01-01-2009)

Terminal Response—CC FRM3P

(1) Error Messages—CC FRM3P

MESSAGE	REASON	ACTION
ID INFORMATION MISSING	If CC FRM3P is input the Rep. Last Name Key must have been input with CC RPINK.	Re-initialize.
INPUT PREREQ COMMAND CODE RPINK	CC RPINK must precede CC FRM3P.	Re-initialize.

- (2) Valid Response: The appropriate screen format will be displayed.

2.4.7.6

(01-01-2019)

**Terminal Response—CC
KAFADM, KAFADT**

- (1) Asterisks may follow invalid or inconsistent fields. If an asterisk follows item 12 through 21, at least one code within the series of input items has been entered incorrectly.

MESSAGE	REASON	ACTION
ERROR LINKING TO TEXT2SCN - CONTACT SUPPORT	Problem with screen display.	Contact CAF programming staff in Detroit.
PLEASE CORRECT INVALID DATA	One or more data element(s) is/are invalid.	Correct the item(s) identified with an asterisk(s) and re-enter.
NAP IS UNAVAILABLE	The Security and Communications System (SACS) for the NAP is not available at this time.	Unable to process; try again later. — or — You may, if your research is thorough and you are sure (!!), use a suppression code to bypass NAP checking and continue.
INVALID SIGNATURE DATE - MONTH INVALID	Signature Date Month was not between 01 and 12	Correct and re-enter.
INVALID SIGNATURE DATE - DAY INVALID	Signature Date Day was not between 01 and 31	Correct and re-enter.
INVALID SIGNATURE DATE	Signature Date entered had non-numeric data or was not a valid calendar date	Correct and re-enter.
INVALID REPEAT INDICATOR	Repeat Indicator must be space, 'Q' (quarterly), 'M' (monthly), or 'Y' (yearly)	Correct and re-enter.
ERROR LINKING TO OG3NMSH1 - CONTACT SUPPORT <i>KAFADT only</i>	Unable to access program OG3NMSH1	Contact CAF programming staff in Detroit.
ONLY ONE TYPE OF TRANSACTION ALLOWED <i>KAFADM only</i>	Self-Explanatory	Adds, deletes, and revokes must be input on separate screens.
INVALID INPUT MUST BE SPACE	Last character of SDLN must be space	Correct and re-enter.

MESSAGE	REASON	ACTION
INVALID INPUT MUST BE P	Service Center entered on SDLN is for oral TIA	Either add 'P' to end of SDLN or change Service Center
INVALID INPUT MUST BE P OR SPACE	Oral TIA must be a 'P' and all others must be space.	Correct and re-enter.
VALID MOD/UNM FOR 8821 IS SPACE	MOD/UNM must be space for form 8821	Correct and re-enter.
VALID MOD/UNM FOR 2848 ARE M OR U	Only 'M' or 'U' may be entered for MOD/UNM for form 2848	Correct and re-enter.
INVALID VALUE - ACTION CODE <i>KAFADM only</i>	Type of Action must be 'A' (add), 'D' (delete), or 'R' (revoke).	Correct and re-enter.
VALID FORM NUMBERS ARE 2848, 8821, OR 706	Only the following forms can currently be input on CAF: 2848, 8821, or 706.	Correct and re-enter. See IRM 21.3.7 — Processing Third Party Authorizations onto the Centralized Authorization File (CAF).
MFT INCONSIS- TENT FOR YEARLY ENTRY	Repeat Indicator of 'Y' is not valid for this MFT.	Correct and re-enter.
MFT INCONSIS- TENT FOR MONTHLY ENTRY	Repeat Indicator of 'M' is not valid for this MFT.	Correct and re-enter.
MFT INCONSIS- TENT FOR QUARTERLY ENTRY	Repeat Indicator of 'Q' is not valid for this MFT.	Correct and re-enter.
TAX PERIOD IS GREATER THAN THE TAX PERIOD LIMIT	Tax Period Limit must be greater than Tax Period.	Correct and re-enter.
INVALID TAX PERIOD LIMIT	Tax Period Limit must be numeric.	Correct and re-enter.
INVALID TAX PERIOD	Tax Period must be numeric.	Correct and re-enter.
FORM NUMBER MUST BE PRESENT ON THIS TRANSAC- TION	The form number is required for any action except a delete.	Include the form number on the input screen.

MESSAGE	REASON	ACTION
COMMAND CODE DEFINER CANNOT BE CHANGED — RESTART WITH CFINK	The definer ('M' or 'T') brought to the screen by CC KAfrm has been altered.	Begin again with CC CFINK.
ILLEGAL SUPPRESSION CHARACTER	The valid "suppression" characters for all KAfAD Screens are: <ul style="list-style-type: none"> • For SKIP TIN/NC CK - 'Y' or space. • For ACCEPT UPC - 'Y' or space. 	Begin again with CC CFINK.
IMF DOES NOT HAVE A NAME LINE EQUAL TO OR EARLIER THAN THE TAX PERIOD YR	IMF does not have a name line prior or equal to the tax period year requested. (UPC 188)	Self-Explanatory
MFR FOR THIS ACCOUNT IS AN "8"	The mail file requirement for this account is inactive. (UPC 182)	Self-Explanatory
TIN VALID , NAME CONTROL DOES NOT MATCH THE NAP	The Name Control entered does not match the NAP file	Correct and re-enter or enter 'Y' in the SKIP TIN/NC CK field.
NAME CONTROL MISMATCH ON MF	The Name Control cannot be matched to anything on the NAP.	Check to make sure the Name Control is correct (use TXMOD to check for prior names). If a MASTER FILE account is found, the SUPPRESS-96X feature may be used to bypass the NAP. Enter "2" to bypass the NAP processing.

MESSAGE	REASON	ACTION
NO TAX MODULES INPUT	No information for a specific MFT/ Tax Period has been input on the first screen line reserved for this information. A Repeat Indicator entered on the first line of module information input will also generate this message.	If there is no information on the screen, input the correct information and re-enter. If there is a blank line before the first line of input, move the information up to the correct line and re-enter.
INVALID SDLN	Must be numeric and for oral TIA, must have a 'P' in last position.	Correct and re-enter.
INVALID SDLN - PURGE DATE	Purge Date area of SDLN is not valid	Correct and re-enter.
REP ID NUM INVALID	The Rep Number input with CC KAFADT/KAFADM differs from the Rep Number generated on the screen format.	If the Rep Number generated on the screen format is correct, restore the screen with the correct number and reenter. Otherwise, re-initialize, using the correct Rep Number.
INVALID FIRST NAME <i>KAFADT only</i>	Must be 0 – 9, A-Z, '-', '&' or space	Correct and re-enter.
INVALID MIDDLE NAME <i>KAFADT only</i>	Must be 0 – 9, A-Z, '-', '&' or space	Correct and re-enter.
INVALID LAST NAME <i>KAFADT only</i>	Must be 0 – 9, A-Z, '-', '&' or space	Correct and re-enter.
INVALID SUFFIX <i>KAFADT only</i>	Must be 0 – 9, A-Z, '-', '&' or space	Correct and re-enter.
NAME IS > THAN 35 CHARACTERS <i>KAFADT only</i>	Total number of characters for SUFFIX, FIRST, MIDDLE, and LAST names must be 35 or less.	Correct and re-enter.

MESSAGE	REASON	ACTION
SCRAMBLED SSN IS A "1" AND MFR IS AN "8" FOR THIS ACCOUNT	The SSN was assigned to more than one taxpayer and the mail file requirement for this account is inactive. (UPC 177)	Self-Explanatory
SSN NOT FOUND ON VALID OR INVALID FILES	The TIN and its opposite validity were checked at the NAP: neither was found.	Use CC INOLE to validate the SSN and/or NAME.
TAX PERIOD MONTH DOES NOT MATCH THE CURRENT OR PRIOR FYM ON THE MASTER FILE (UPC 307 RC 1)	The Filing Requirement Codes (FRC) are not in agreement with the input MFT. Also listed is the Un-postable Code (UPC) that would result if the transaction were passed to Master File.	Self-explanatory
TAX PERIOD MONTH DOES NOT MATCH THE FYM ON THE MASTER FILE	The tax period month does not match the fiscal year month on the Master File. (UPC 162)	Self-Explanatory
THE BMF DOES NOT HAVE A SIGNIFICANT FRC FOR THIS MFT (UPC 341 RC 2)	The Filing Requirement Codes (FRC) are not in agreement with the input MFT. Also listed is the Un-postable Code (UPC) that would result if the transaction were passed to Master File.	Self-explanatory

MESSAGE	REASON	ACTION
NAME CONTROL MISMATCH ON MF	The Name Control cannot be matched against the NAP.	Check to make sure the Name Control is correct (use TXMOD to check for prior names). If a MASTER FILE account is found, the SKIP TIN/NC CK feature may be used to bypass the NAP. Enter "Y" to bypass the NAP processing.
REP NOT IN GOOD STANDING <i>KAFADM only</i>	A third party who is pending review, confirmed fraud, disbarred or suspended may not be authorized via Form 2848 to represent a taxpayer.	Self-explanatory
TAXPAYER ADDED - REP NOT IN GOOD STANDING <i>KAFADT only</i>	The Taxpayer was added but a third party who is pending review, confirmed fraud, disbarred or suspended may not be authorized via Form 2848 to represent a taxpayer.	Self-explanatory
THIS REP DECEASED <i>KAFADM only</i>	A third party who is deceased may not be authorized via Form 2848 to represent a taxpayer.	Self-explanatory
TAXPAYER ADDED - THIS REP DECEASED <i>KAFADT only</i>	The Taxpayer was added but a third party who is disbarred or suspended may not be authorized via Form 2848 to represent a taxpayer.	Self-explanatory
INVALID THIRD PARTY NAME CNTRL <i>KAFADM only</i>	The Third Party Name Control does not match the rep.	Correct and re-enter.

MESSAGE	REASON	ACTION
TAXPAYER ADDED - INVALID THIRD PARTY NAME CNTRL <i>KAFADT only</i>	The Taxpayer was added but the Third Party Name Control does not match the rep.	Correct and re-enter.
INVALID MFT CODE <i>KAFADM only</i>	The MFT Code entered was not numeric.	Correct and re-enter.
TAXPAYER ADDED - INVALID MFT CODE <i>KAFADT only</i>	The Taxpayer was added but the MFT Code entered was not numeric.	Correct and re-enter.
INVALID MFT CODE - INCONSISTANT WITH TIN/FSC/TT <i>KAFADM only</i>	The MFT Code entered was not valid for Taxpayer.	Correct and re-enter.
TAXPAYER ADDED - INVALID MFT CODE - INCONSISTANT WITH TIN/FSC/TT <i>KAFADT only</i>	The Taxpayer was added but the MFT Code entered was not valid for Taxpayer.	Correct and re-enter.
INVALID TAX PERIOD <i>KAFADM only</i>	The Tax Period entered is not numeric or in the correct format (yyyymm).	Correct and re-enter.
TAXPAYER ADDED - INVALID TAX PERIOD <i>KAFADT only</i>	The Taxpayer was added but the Tax Period entered is not numeric or in the correct format (yyyymm).	Correct and re-enter.
TAX PERIOD INCONSISTANT WITH MFT <i>KAFADM only</i>	The Tax Period entered is not valid for the MFT entered.	Correct and re-enter.
TAXPAYER ADDED - TAX PERIOD INCONSISTANT WITH MFT <i>KAFADT only</i>	The Taxpayer was added but the Tax Period entered is not valid for the MFT entered.	Correct and re-enter.

MESSAGE	REASON	ACTION
TAX PERIOD GREATER THAN CURRENT YEAR FOR ATHLVL H <i>KAFADM only</i>	The Tax Period entered must be current year for Auth Level 'H'.	Correct and re-enter.
TAXPAYER ADDED - TAX PERIOD GREATER THAN CURRENT YEAR FOR ATHLVL H <i>KAFADT only</i>	The Taxpayer was added but the Tax Period entered must be current year for Auth Level 'H'.	Correct and re-enter.
TAX PERIOD CAN NOT BE GREATER 3 YEARS IN ADVANCE <i>KAFADM only</i>	The Tax Period entered may not be more than 3 years into the future.	Correct and re-enter.
TAXPAYER ADDED - TAX PERIOD CAN NOT BE GREATER 3 YEARS IN ADVANCE <i>KAFADT only</i>	The Taxpayer was added but the Tax Period entered may not be more than 3 years into the future.	Correct and re-enter.
INVALID VALUE FOR 2848/706 MUST = A THROUGH I, K OR R <i>KAFADM only</i>	The Auth Level must be entered for Form 2848/706.	Correct and re-enter.
TAXPAYER ADDED - INVALID VALUE FOR 2848/706 MUST = A THROUGH I, K OR R <i>KAFADT only</i>	The Taxpayer was added but the Auth Level must be entered for Form 2848/706.	Correct and re-enter.
INVALID VALUE MUST BE N OR SPACE <i>KAFADM only</i>	The Notice Indicator must be 'N' or space.	Correct and re-enter.
TAXPAYER ADDED - INVALID VALUE MUST BE N OR SPACE <i>KAFADT only</i>	The Taxpayer was added but the Notice Indicator must be 'N' or space.	Correct and re-enter.
NO MORE NOTICES ALLOWED FOR THIS MODULE <i>KAFADM only</i>	The number of allowed notices has been exceeded for this tax period.	Correct and re-enter.

MESSAGE	REASON	ACTION
TAXPAYER ADDED - NO MORE NOTICES ALLOWED FOR THIS MODULE <i>KAFADT only</i>	The Taxpayer was added but the number of allowed notices has been exceeded for this tax period.	Correct and re-enter.
INVALID VALUE MUST BE S OR SPACE <i>KAFADM only</i>	The Signature Indicator must be 'S' or space.	Correct and re-enter.
TAXPAYER ADDED - INVALID VALUE MUST BE S OR SPACE <i>KAFADT only</i>	The Taxpayer was added but the Signature Indicator must be 'S' or space.	Correct and re-enter.
INVALID VALUE MUST BE B OR SPACE <i>KAFADM only</i>	The Blind Trust Indicator must be 'B' or space.	Correct and re-enter.
TAXPAYER ADDED - INVALID VALUE MUST BE B OR SPACE <i>KAFADT only</i>	The Taxpayer was added but the Blind Trust Indicator must be 'B' or space.	Correct and re-enter.
DELEGATE INDICATOR MUST BE SPACE OR D <i>KAFADM only</i>	The Delegate Indicator must be 'D' or space.	Correct and re-enter.
TAXPAYER ADDED - DELEGATE INDICATOR MUST BE SPACE OR D <i>KAFADT only</i>	The Taxpayer was added but the Delegate Indicator must be 'D' or space.	Correct and re-enter.
TIN IS NOT ON THE NAP	The TIN was not found on the NAP.	Self-explanatory
ACCOUNT FOUND ON OPPOSITE VALIDITY FILE	The TIN was input using one validity (indicating valid or invalid) and the TIN was found to be the opposite on the National Account Profile (NAP).	Use CC INOLE to research the SSN and/or the NAME.

MESSAGE	REASON	ACTION
TIN NOT ON EPMF OR BMF FILES	The TIN was not found on the NAP as an EPMF account nor a BMF account.	Self-explanatory
TIN IS NOT ON EPMF, IS ON BMF	This TIN was not found on the NAP as an EPMF account, it was found as a BMF account.	Self-explanatory
<i>TIN NOT ESTABLISHED ON MF</i>	This TIN could not be matched against the NAP.	Check to make sure the TIN is correct. If it is, this message means that this taxpayer is not yet on the Master File.
TAXPDLM EXCEEDS SCREEN / REQUEST COMPLETED	The Consecutive Tax Period Limit input on the screen exceeds the screen allowance of MFT/Tax Period lines.	The modules on the screen were successfully input. Any other modules will have to be re-input.
TAXPAYER ADDED -JURISDICTION NOT EQUAL TO SPACE FOR AUTH NOT A/B	Jurisdiction entry valid for authorization levels of Attorney and CPA.	Taxpayer information has been added to CAF. Correct the authorization level and/or Jurisdiction. Re-input
JURISDICTION NOT EQUAL TO SPACE FOR AUTH NOT A/B	Jurisdiction entry valid for authorization levels of Attorney and CPA.	Correct the authorization level and/or Jurisdiction. Re-input. <i>Do not enter Jurisdiction on any other authorization levels.</i>
TAXPAYER ADDED -JURISDICTION NOT A VALID STATE CODE	Jurisdiction valid entries are the standard United States two character state code.	Taxpayer information has been added to CAF. Correct the code and re-input.
JURISDICTION NOT A VALID STATE CODE	Jurisdiction valid entries are the standard United States two character state code.	Correct the code and re-input.

MESSAGE	REASON	ACTION
TAXPAYER ADDED - L-B-E NUM NOT EQ SPACE FOR AUTH LEVEL	License/Bar/ Enrollment Numbers are valid for the following authorization levels: Attorney CPA Enrolled Agent Enrolled Actuary Enrolled Retirement Plan Agent	Taxpayer information has been added to CAF. Correct the authorization level and/or License/Bar/ Enrollment Number entry and re-input.
L-B-E NUM NOT EQ SPACE FOR AUTH LEVEL	License/Bar/ Enrollment Numbers are valid for the following authorization levels: Attorney CPA Enrolled Agent Enrolled Actuary Enrolled Retirement Plan Agent	Correct the authorization level and/or License/Bar/ Enrollment Number entry and re-input.
TAXPAYER ADDED - L-B-E NUM MUST BE A-Z, 0-9, -, /, OR SPACE	Valid characters for License/Bar/ Enrollment Numbers are: A-Z, 0-9, -, &, or space.	Taxpayer information has been added to CAF. Correct the authorization level and/or License/Bar/ Enrollment Number entry and re-input.
L-B-E NUM MUST BE A-Z, 0-9, -, /, OR SPACE	Valid characters for License/Bar/ Enrollment Numbers are: A-Z, 0-9, -, &, or space.	Correct the authorization level and/or License/Bar/ Enrollment Number entry and re-input.
TAXPAYER ADDED - DISCLOSE-TP NOT EQUAL TO SPACE OR Y	Valid characters for Disclosure to Third Party Indicator are: space or Y.	Taxpayer information has been added to CAF. Correct the Disclosure to Third Party Indicator entry and re-input.
DISCLOSE-TP NOT EQUAL TO SPACE OR Y	Valid characters for Disclosure to Third Party Indicator are: space or Y.	Correct the Disclosure to Third Party Indicator entry and re-input.

MESSAGE	REASON	ACTION
TAXPAYER ADDED - REVOKE/ WITHDRAWN NOT EQUAL SPACE OR X OR W OR E	Valid characters for Revoke/Withdrawn indicator are: space - Non-delete action X - Taxpayer action W - Third Party action E - Employee change or error	Taxpayer information has been added to CAF. Correct the Revoke/Withdrawn indicator entry and re-input.
REVOKE/ WITHDRAWN NOT EQUAL SPACE OR X OR W OR E	Valid characters for Revoke/Withdrawn indicator are: space - Non-delete action X - Taxpayer action W - Third Party action E - Employee change or error	Correct the Revoke/ Withdrawn indicator entry and re-input.

(2) Valid Response(s):

MESSAGE	REASON	ACTION
OPTION FOR ADDI- TIONAL KAFADM INPUT	valid	Module information can be overlaid without going back to the prerequisite CC.

2.4.7.7
(01-01-2013)

**Terminal Response—CC
ADD3P**

(1) Error messages-Invalid or inconsistent fields are followed by asterisks.

MESSAGE	REASON	ACTION
INPUT PREREQ COMMAND CODE RPINK	Command FRM3P entered prior to doing an RPINK	Perform research command RPINK prior to the FRM3P command.
INPUT PREREQ COMMAND CODE FRM3P	Command ADD3P entered prior to doing an FRM3P	Perform command FRM3P prior to the ADD3P command.
INITIALIZATION INVALID	LAST NAME entered for CC RPINK was changed on FRM3P/ADD3P	Change LAST NAME back to name used with RPINK or enter new RPINK with new name
TOTAL NAME LENGTH CANNOT EXCEED 35 CHARS	Total number of characters for SUFFIX, FIRST, MIDDLE, and LAST names must be 35 or less	Correct and re-enter.
INVALID FIRST NAME	Must be 0 – 9, A-Z, '-', '&' or space	Correct and re-enter.
INVALID BLANKS FIRST NAME	2 or more successive blanks within the first name	Correct and re-enter.
INVALID MIDDLE NAME	Must be 0 – 9, A-Z, '-', '&' or space	Correct and re-enter.
INVALID BLANKS MIDDLE NAME	2 or more successive blanks within the middle name	Correct and re-enter.
INVALID LAST NAME	Must be 0 – 9, A-Z, '-', '&' or space	Correct and re-enter.
INVALID BLANKS LAST NAME	2 or more successive blanks within the last name	Correct and re-enter.
INVALID SUFFIX NAME	Must be 0 – 9, A-Z, '-', '&' or space	Correct and re-enter.
INVALID BLANKS SUFFIX NAME	2 or more successive blanks within the suffix name	Correct and re-enter.
NAME LENGTH EXCEEDS 35	Total number of characters for SUFFIX, FIRST, MIDDLE, and LAST names must be 35 or less.	Correct and re-enter.

MESSAGE	REASON	ACTION
INVALID BUSINESS NAME	Must be 0 – 9, A-Z, ‘-’, ‘&’ or space	Correct and re-enter.
INVALID BLANKS BUSINESS NAME	2 or more successive blanks within the business name	Correct and re-enter.
INVALID NAME CONTROL	Must be 0 – 9, A-Z, ‘-’, ‘&’ or space	Correct and re-enter.
INVALID BLANKS NAME CONTROL	2 or more successive blanks within the name control	Correct and re-enter.
INVALID SECOND NAME	Must be 0 – 9, A-Z, ‘-’, ‘&’ or space	Correct and re-enter.
INVALID BLANKS SECOND NAME	2 or more successive blanks within the second name	Correct and re-enter.
INVALID STREET ADDRESS	Must be 0 – 9, A-Z, ‘-’, ‘/’, ‘&’ or space	Correct and re-enter.
INVALID STATE	Must be A-Z, or space	Correct and re-enter.
INVALID ZIP CODE	Must be 0 – 9, A-Z, ‘-’, ‘/’, ‘&’ or space. Zip Code is required for domestic	Correct and re-enter.
INVALID COUNTRY	Must be A-Z, ‘-’, ‘/’ or space. Code entered must be a valid ISO Standard code. If state is entered, country must be USA	Correct and re-enter.
INVALID PHONE NUMBER	Must be 0 – 9, or space	Correct and re-enter.
INVALID FAX NUMBER	Must be 0 – 9, or space	Correct and re-enter.
INVALID SDLN	Must be numeric and for oral TIA, must have a ‘P’ in last position.	Correct and re-enter.
ERROR GETTING CURRENT TIMESTAMP	Database error	Contact CAF programming staff in Detroit.
SIGN DATE MUST BE NUMERIC	Must be numeric; Format: MMDDYYYY	Correct and re-enter.

MESSAGE	REASON	ACTION
INVALID SIGN DATE	Must have valid day, month and year must be greater than 1950	Correct and re-enter.
SIGN DATE IS A FUTURE DATE	Sign Date must not be greater than current date	Correct and re-enter.
THIS NAME/ADDR HAS MULT NUMBERS ON CAF - PLEASE RESEARCH.	Several CAF numbers for this person and address already on file	Research, correct and re-enter.
NOTIFY PGMR: DUPLICATE KEY GIVEN BY NEXT SEQ KEYS TABLE	Database error	Contact CAF programming staff in Detroit.
REFERENTIAL INTEGRITY PROBLEM. NO PARENT PRESENT.	Database error	Contact CAF programming staff in Detroit.
INVALID STATE CODE FOR CANADA	State code entered for CANADA is not valid	Correct and re-enter.
INVALID STATE CODE FOR MEXICO	State code entered for MEXICO is not valid	Correct and re-enter.
ZIP CODE MUST BE NUMERIC IF COUNTRY IS "USA"	Zip Code for USA must be numeric	Correct and re-enter.
CAF DATABASE CANNOT BE ACCESSED AT THIS TIME	Database error	Wait for a few minutes and retry, if problem still exists, contact CAF programming staff in Detroit.
REP NUMBER nnnn-nnnnnR IS ALREADY ON CAF FOR THIS ENTRY	Entered CAF Number already exists in database	Correct and re-enter.
PLEASE CORRECT INVALID DATA	One or more data element(s) is/are invalid.	Correct the item(s) identified with an asterisk(s) and reenter.
NO STATE WITH FOREIGN COUNTRY	State Code entries are valid for US only.	Change the State code and/or Country code and re-input.

MESSAGE	REASON	ACTION
INVALID PROVINCE/ COUNTY	Province/County Name should be used with Countries other than United States (US) and is optional.	Remove and re-input if Country Code is US, else enter corrected Country Code and re-input.
USA WITH NO STATE	Domestic addresses must have the standard US state codes entered.	Correct and re-input
COUNTRY CD NOT FOUND	Country code is not on the ISO Standard list of countries.	Correct and re-input.
ERROR COUNTRY CD LOOKUP	Country code is not on the ISO Standard list of countries.	Correct and re-input.
INVALID PTIN NUMBER	Invalid entry. PTIN is a letter P + 8 digits - Pnnnnnnnn or spaces.	Correct and re-input.
INVALID PTIN	Invalid entry. PTIN is a letter P + 8 digits - Pnnnnnnnn or spaces.	Correct and re-input.
“Finalist”-related Address Perfection Messages		
ADDRESS NOT VERIFIED ERROR: ADDRESS NOT VERIFIED	<p>Finalist Message: The address components entered are not adequate for Finalist to evaluate.</p> <p>Note: Typically, if street address and two or the three remaining components of the third party's address are correct, Finalist can correct the last one.</p>	Check highlighted fields for accuracy. Make corrections. Re-transmit [PgUp]

MESSAGE	REASON	ACTION
ADDRESS NOT VERIFIED INVALID ZIP CODE	Finalist Message: Finalist was not provided enough valid address information to populate the ZIP code.	Check highlighted fields for accuracy. Make corrections. Re-transmit [PgUp]
ADDRESS VERIFIED - FIELDS MODIFIED: xxx PLEASE CHECK MODIFIED ADDRESS FIELDS	Finalist Message: Finalist can and will make corrections to address data entered if enough is correct. The fields that are considered are Street Address, City, State, and ZIP Code. This message indicates that Finalist has corrected some data on the screen to make it coincide with the rest. The fields that were modified by Finalist will be listed after " FIELDS MODIFIED:".	Verify that the changes are acceptable and transmit [PgUp]. If they are not, you have the opportunity to make changes before retransmitting.
YOU ENTERED COUNTRY XX=XXXXXXXXXXXXXXXXX IF CORRECT, RE-TRANSMIT THE SCREEN; OR CORRECT COUNTRY CODE	When entering a foreign address, the country code is translated to show the country name, giving the user the opportunity to accept (if correct) or change (if in error) the code.	Retransmit [PgUp] the screen or correct the country code.
INVALID STATE CODE FOR CANADA	State code entered for CANADA is not valid	Retransmit [PgUp] the screen or correct the country code.

MESSAGE	REASON	ACTION
SKIP ADDRESS VERIFICATION==>	Finalist Message: User has the option of continuing without a correct address. This is not advised since it may impact the ability of the third party to receive notices.	Enter "Y" and re- transmit [PgUp] to accept address as is. This is not advised. Preferable - correct the fields. Note: Additional vali- dation may still not allow the address to go through.

(2) Valid Response(s):

MESSAGE	REASON	ACTION
REP NBR ASSIGNED nnnn- nnnnR - SDLN nn- nnnn-nn-nnn-nn ADDED	This message will be displayed on line 24, where <i>nnnn-nnnnn</i> = the newly assigned Rep number.	Self-explanatory.

2.4.7.8

(01-01-2013)

**Terminal Response—CC
UPRCF**

(1) Error messages-Invalid or inconsistent fields are followed by asterisks.

MESSAGE	REASON	ACTION
CANADIAN PROVINCE MUST BE ENTERED	Province/County Name must be entered when Country is Canada.	Correct and re-enter.
CANNOT HAVE SUSPENSE END DATE WITH OUT SUSPENSE START DATE BEING ENTERED	Suspense Start Date must be entered when Suspense End Date is entered.	Correct and re-enter.
ERROR GETTING CURRENT TIMESTAMP	Database error.	Contact CAF programming staff in Detroit.
ERROR LINKING TO OG2CFUPD - CONTACT SUPPORT	Problem updating the representative.	Contact CAF programming staff in Detroit.
ERROR LINKING TO OG3NMSH1 - CONTACT SUPPORT	Unable to access program OG3NMSH1.	Contact CAF programming staff in Detroit.
ERROR LINKING TO TEXT2SCN - CONTACT SUPPORT	Problem with screen display.	Contact CAF programming staff in Detroit.
ERROR ON RETURN FROM STORED PROCEDURE - CONTACT SYSTEMS	Stored procedure could not return validated information.	Contact CAF programming staff in Detroit.
INPUT PREREQ COMMAND CODE	Command KAFRMR entered prior to doing an CFINK.	Perform research command CFINK prior to the KAFRMR command.
INPUT PREREQ COMMAND CODE, CAF NUMBER DOES NOT MATCH PREVIOUS CAF NUMBER	Old CAF number has been changed from the CAF number entered with the prereq command.	Correct and re-enter or re-initialize.
INVALID CAF NUMBER nnnn-nnnnnR	CAF number entered is invalid.	Correct and re-enter.

MESSAGE	REASON	ACTION
INVALID INPUT MUST BE P	For oral TIA's, a 'P' must be entered at the end of the SDLN.	Correct and re-enter.
INVALID INPUT MUST BE P OR SPACE	Oral TIA must be a 'P' and all others must be space.	Correct and re-enter.
INVALID INPUT MUST BE SPACE	For non-oral TIA's, a space must be entered at the end of the SDLN.	Correct and re-enter.
INVALID SDLN	Must be numeric and for oral TIA, must have a 'P' in last position.	Correct and re-enter.
INVALID SIGNATURE DATE	Signature Date entered had non- numeric data or was not a valid calendar date.	Correct and re-enter.
INVALID SIGNATURE DATE - DAY INVALID	Signature Date Day was not between 01 and 31.	Correct and re-enter.
INVALID SIGNATURE DATE - MONTH INVALID	Signature Date Month was not between 01 and 12.	Correct and re-enter.
INVALID SUSPENSE END DATE	Suspense End Date entered had non- numeric data.	Correct and re-enter.
INVALID SUSPENSE END DATE - DATE INVALID	Suspense End Date entered was not a valid calendar date.	Correct and re-enter.
INVALID SUSPENSE END DATE - DAY INVALID	Suspense End Date Day was not between 01 and 31.	Correct and re-enter.
INVALID SUSPENSE END DATE MONTH INVALID	Suspense End Date Month was not between 01 and 12.	Correct and re-enter.
INVALID SUSPENSE START DATE	Suspense Start Date entered had non- numeric data.	Correct and re-enter.
INVALID SUSPENSE START DATE - DATE INVALID	Suspense Start Date entered was not a valid calendar date.	Correct and re-enter.

MESSAGE	REASON	ACTION
INVALID SUSPENSE START DATE - DAY INVALID	Suspense Start Date Day was not between 01 and 31.	Correct and re-enter.
INVALID SUSPENSE START DATE MONTH INVALID	Suspense Start Date Month was not between 01 and 12.	Correct and re-enter.
INVALID UNDELIVERABLE INDICATOR ENTERED	Undeliverable field must be space, 'U' or '2'.	Correct and re-enter.
MAP ERRORS - CANNOT EXECUTE UPRCF	Screen map could not be displayed.	Contact CAF programming staff in Detroit.
MEXICAN STATE/ TERRITORY MUST BE ENTERED	Province/Country Name required when Country is Mexico.	Correct and re-enter.
MUST ENTER SDLN FOR UPDATE OF REPRESENTATIVE	No SDLN was entered.	Correct and re-enter.
N/C INVALID	The Rep Name Control entered on line 3 (item 3) does not match the Name Control on the CAF for the third party.	Correct and re-enter.
NEED SDLN WHEN SIGNATURE DATE ENTERED	SDLN required with Signature Date.	Correct and re-enter.
NEED SIGNATURE DATE WHEN SDLN ENTERED	Signature Date required with SDLN.	Correct and re-enter.
NEW CAF NUMBER ALREADY EXISTS	New CAF Number entered is already on database.	Correct and re-enter.
NEW CAF NUMBER IS GREATER THAN LAST ASSIGNED CAF NUMBER	Self-explanatory.	Correct and re-enter.
NO MATCH ON CAFR	The CAF Number and Name Control do not match what is on CAF.	Correct and re-enter.

MESSAGE	REASON	ACTION
NO REP DATA PRESENT - REINI- TIALIZE	CAF number does not exist on database.	Re-initialize.
ONLY NAME OR BUSINESS NAME CAN BE ENTERED	Either Name fields or Business Name field can be entered, not both.	Correct and re-enter.
ONLY STATE OR COUNTRY CAN BE ENTERED	State entry is only for USA.	Correct and re-enter.
PLEASE CORRECT INVALID DATA	One or more data element(s) is/are invalid.	Correct the item(s) identified with an asterisk(s) and re- enter.
PRACTICE CODE IS INVALID	Practice Code entered was not a valid choice.	Correct and re-enter.
STATE MUST BE ENTERED IF COUNTRY EQUAL USA	State code required when Country is USA.	Correct and re-enter.
STATE OR COUNTRY MUST BE ENTERED	Either State or Country must be entered.	Correct and re-enter.
SUSPENSE END DATE CANNOT GREATER THAN CURRENT DATE PLUS 5 YEARS	Self-explanatory.	Correct and re-enter.
SUSPENSE START DATE CANNOT BE GREATER THAN CURRENT DATE PLUS 6 MONTHS	Self-explanatory.	Correct and re-enter.
SUSPENSE START DATE CANNOT NOT BE LESS THAN CURRENT DATE MINUS 6 MONTHS	Self-explanatory.	Correct and re-enter.
MAY NOT ENTER PROV/CNTY IF COUNTRY EQUAL US	Province/County is for foreign addresses only	Correct and re-enter.

MESSAGE	REASON	ACTION
COUNTRY NOT FOUND ON COUNTRY TABLE	An ISO Standard country code was not used.	Correct and re-enter.
PTIN IS INVALID	Invalid entry. PTIN is a letter P + 8 digits - Pnnnnnnnn or spaces.	Correct and re-input.
FOREIGN POSTAL CODE IS INVALID	Valid characters are: A-Z, 0-9, -, &, or space	Correct and re-input.
PROVINCE COUNTY NAME IS INVALID	Valid characters are: A-Z, 0-9, -, &, or space	Correct and re-input.
“Finalist”-related Address Perfection Messages		
ADDRESS NOT VERIFIED ERROR: ADDRESS NOT VERIFIED	<p>Finalist Message: The address components entered are not adequate for Finalist to evaluate.</p> <p>Note: Typically, if street address and two or the three remaining components of the third party's address are correct, Finalist can correct the last one.</p>	Check highlighted fields for accuracy. Make corrections. Re-transmit [PgUp]
ADDRESS NOT VERIFIED INVALID ZIP CODE	Finalist Message: Finalist was not provided enough valid address information to populate the ZIP code.	Check highlighted fields for accuracy. Make corrections. Re-transmit [PgUp]

MESSAGE	REASON	ACTION
ADDRESS VERIFIED - FIELDS MODIFIED: xxx PLEASE CHECK MODIFIED ADDRESS FIELDS	Finalist Message: Finalist can and will make corrections to address data entered if enough is correct. The fields that are considered are Street Address, City, State, and ZIP Code. This message indicates that Finalist has corrected some data on the screen to make it coincide with the rest. The fields that were modified by Finalist will be listed after“ FIELDS MODIFIED:”.	Verify that the changes are accept- able and transmit [PgUp]. If they are not, you have the opportunity to make changes before retransmitting.
YOU ENTERED COUNTRY XX= XXXXXXXXXXXXXXXXX IF CORRECT, RE- TRANSMIT THE SCREEN; OR CORRECT COUNTRY CODE	When entering a foreign address, the country code is trans- lated to show the country name, giving the user the opportu- nity to accept (if correct) or change (if in error) the code.	Retransmit [PgUp] the screen or correct the country code.
INVALID STATE CODE FOR CANADA	State/Province code entered for CANADA is not valid	Retransmit [PgUp] the screen or correct the country code.
SKIP ADDRESS VERIFICATION====>	Finalist Message: User has the option of continuing without a correct address. This is not advised since it may impact the ability of the third party to receive notices.	Enter “Y” and re- transmit [PgUp] to accept address as is. This is not advised. Preferable - correct the fields. Note: Additional vali- dation may still not allow the address to go through.

(2) Valid response(s):

MESSAGES	REASON	ACTION
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***** UPDATE COMPLETED *** SDLN nn-nnnn-nn- nnn-nn ADDED *****	This message will be displayed on line 24, where <i>nn-nnnn-nn- nnn-nn</i> = the newly added SDLN number.	No action needed.
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2.4.7.9

(01-01-2009)

Terminal Response—CC

UPTCF

- (1) Error Messages: Asterisks follow error messages-invalid or inconsistent fields.

MESSAGES	REASON	ACTION
3300 CAF UNAVAILABLE	The requested CAF database is not available.	Wait for a few minutes and retry, if problem still exists, contact CAF programming staff in Detroit.
3300 UNAVAILABLE RESOURCE	The requested CAF database is not available.	Wait for a few minutes and retry, if problem still exists, contact CAF programming staff in Detroit.
CHANGE DATA NOT PRESENT	No change data is present on the screen.	Self-explanatory.
EIN ENTERED IS NOT NUMERIC	EIN must be numeric.	Correct and re-enter.
ERROR FOR SDLN	Must be numeric and must be in the form <i>nn-nnnn-nn-nnn-nn</i> .	Correct and re-enter.
ERROR FOR TIN	Must be numeric and must be in the form <i>nnn-nn-nnnn</i> or <i>nn-nnnnnnn</i> .	Correct and re-enter.
ERROR GETTING CURRENT TIMESTAMP	Database error.	Contact CAF programming staff in Detroit.
ERROR LINKING TO TEXT2SCN	Problem with screen display.	Contact CAF programming staff in Detroit.
FIRST NAME HAS INVALID DATA	Must be 0 – 9, A-Z, ‘-’, ‘&’ or space.	Correct and re-enter.
FIRST POSITION OF FIRST NAME NOT ALPHA OR DASH	Self-explanatory.	Correct and re-enter.
FIRST POSITION OF LAST NAME NOT ALPHA OR DASH	Self-explanatory.	Correct and re-enter.
FIRST POSITION OF MIDDLE NAME NOT ALPHA OR DASH	Self-explanatory.	Correct and re-enter.
FIRST POSITION SUFFIX INVALID	Self-explanatory.	Correct and re-enter.
INITIALIZATION INVALID - TIN/EIN	.CC KAFRMT did not precede CC UPTCF.	Re-initialize.

MESSAGES	REASON	ACTION
INVALID DATA IN SUFFIX	Must be 0 – 9, A-Z, '-', '&' or space.	Correct and re-enter.
LAST NAME HAS INVALID DATA	Must be 0 – 9, A-Z, '-', '&' or space.	Correct and re-enter.
MIDDLE NAME HAS INVALID DATA	Must be 0 – 9, A-Z, '-', '&' or space.	Correct and re-enter.
NAME CONTROL MISMATCH ON MF	The Name Control cannot be matched against the NAP.	Check to make sure the Name Control is correct (use TXMOD to check for prior names). If a MASTER FILE account is found, the SKIP TIN/NC CK feature may be used to bypass the NAP. Enter "Y" to bypass the NAP processing.
NAME DATA NOT ENTERED	Name data must be non-blank.	Correct and re-enter.
NEW EIN ENTERED IS NOT NUMERIC	New EIN must be numeric.	Correct and re-enter.
NEW NAME CONTROL MUST BE ENTERED	New Name Control must be non-blank when New Name entered.	Correct and re-enter.
NEW NAME CONTROL NOT = LAST NAME ENTERED	New Name Control different from Last Name.	Correct and re-enter.
NEW SSN ENTERED IS NOT NUMERIC	New SSN must be numeric.	Correct and re-enter.
NEW TIN/EIN AND FILE SOURCE INCONSISTENT	New TIN entered is invalid.	Correct and re-enter.
NEW TIN PRESENT ON CAF	The new TIN entered on the screen is currently on the CAF. This could mean the Taxpayer is on the file under both numbers.	Research to determine correct number.

MESSAGES	REASON	ACTION
OLD NAME CONTROL CANNOT BE SPACES	Self-explanatory.	Correct and re-enter.
OLD NAME CONTROL ENTERED INCORRECT	Old Name Control does not match what is on CAF.	Correct and re-enter.
PLEASE CORRECT INVALID DATA	One or more data element(s) is/are invalid.	Correct the item(s) identified with an asterisk(s) and re-enter.
SKIP TIN/NC CK MUST BE "Y" OR SPACE	Incorrect SKIP TIN/NC CK value for the type of transaction. The valid values are "Y" or space.	Correct and re-enter.
SSN ENTERED IS NOT NUMERIC	SSN must be numeric.	Correct and re-enter.
SSN NOT FOUND ON VALID/INVALID FILES	SSN entered is not found on CAF.	Research with CFINK or enter 'Y' in the SKIP TIN/NC CK field.
TIN AND FILE SOURCE INCONSISTENT	Command UPTCF entered prior to doing a KAFRMT or CFINK.	Perform command CFINK prior to the KAFRMT command.
TIN VALID, NAME CNTRL INCON ON NAP	Name Control entered does not match NAP.	Correct and re-enter or enter 'Y' in the SKIP TIN/NC CK field.

(2) Valid response(s):

MESSAGE	REASON	ACTION
GOOD UPDATE TO TAXPAYER	Successful completion of update. This message will be displayed on line 24.	No action needed.

2.4.7.10
(01-01-2012)

**Terminal Response—CC
UPNCF**

(1) Error Messages: Asterisks follow invalid or inconsistent fields.

MESSAGE	REASON	ACTION
DESIRED REP NOT ON CAF DB - PLEASE USE RPADD TO CREATE	Desired Rep Number does not exist on CAF	Correct and re-enter or use CC ADD3P to add Rep
ERROR GETTING CURRENT TIMESTAMP	Database error.	Contact CAF programming staff in Detroit.
ERROR LINKING TO TEXT2SCN - CONTACT CAF SUPPORT	Problem with screen display.	Contact CAF programming staff in Detroit.
INITIALIZATION INVALID	CC KAFRMN did not precede CC UPNCF.	Re-initialize.
INPUT PREREQ COMMAND CODE	CC KAFRMN entered without entering CC CFINK first	Re-initialize.
INPUT PREREQ COMMAND CODE, CAF NUMBER DOES NOT MATCH PREVIOUS CAF NUMBER	CAF Number from CFINK does not match number entered earlier.	Correct and re-enter.
INVALID CAF NUMBER - PLEASE REENTER	CAF Number contains non-numeric data or is not correct format <i>nnnn-nnnnnR</i>	Correct and re-enter.
INVALID DESIRED CAF NUMBER - PLEASE REENTER	Desired CAF Number contains non-numeric data or is not correct format <i>nnnn-nnnnnR</i>	Correct and re-enter.
INVALID SSN/EIN REPN BE NUMERIC - PLEASE REENTER	Rep Number contains non-numeric data.	Correct and re-enter.
NAME CONTROL CONTAINS INVALID DATA - PLEASE REENTER	Must be 0 – 9, A-Z, '-', '&' or space	Correct and re-enter.
NAME CONTROL IS SPACES - PLEASE ENTER	Name control must be non-blank.	Correct and re-enter.
NAME CONTROL NOT EQUAL NAME CONTROL ON DATABASE	Entered Name Control does not match CAF database	Correct and re-enter.

MESSAGE	REASON	ACTION
OLD REP SAME AS NEW - PLEASE REENTER	CAF NUMBER and DESIRED CAF NUMBER are the same	Correct and re-enter.
PLEASE CORRECT INVALID DATA	One or more data element(s) is/are invalid.	Correct the item(s) identified with an asterisk(s) and re-enter.
PRIOR COMMAND CODE INVALID, PLEASE INITIALIZE	CC KAFRMN did not precede CC UPNCF.	Re-initialize.
REP ID NUMBER IS INVALID, PLEASE REENTER	CAF Number entered is not valid, must be numeric and in the form <i>nnnn-nnnnnR</i>	Correct and re-enter.

(2) Valid response(s):

MESSAGE	REASON	ACTION
CAF REP: <i>nnnn-nnnnnR</i> MERGED WITH NEW CAF REP: <i>nnnn-nnnnnR</i> COMPLETE	Successful completion of update. This message will be displayed on line 24.	No action needed.

2.4.7.11
(01-01-2010)

**Terminal Response -- CC
KAFMC**

(1) Error Message(s):

MESSAGE	REASON	ACTION
INPUT PREREQ COMMAND CODE	KAFMC cannot be input as a standalone command code	Begin with CFINK, KAFRMN, UPNCF.
INVALID COMMAND CODE	Command code must be KAFMC	Correct and retransmit.
INVALID CAF NUMBER	CAF number must be in the format " 9999-99999R"	Correct and retransmit.
INVALID CAF NUM MUST BE NUMERIC	CAF number must be in the format " 9999-99999R"	Correct and retransmit.

MESSAGE	REASON	ACTION
INVALID VALUE FOR LINE NUMBER MUST BE GREATER THAN ZERO OR NOT EQUAL SPACES	Selected line number must be between 1 and 14	Correct and retransmit.
INVALID VALUE CANNOT BE GREATER THAN 14	Selected line number must be between 1 and 14	Correct and retransmit.
INVALID VALUE FIRST REP NUMBER EQUAL SPACES	Both CAF numbers must be entered on the command code line	Re-enter command code, including two CAF numbers, and retransmit.
INVALID VALUE SECOND REP NUMBER EQUAL SPACES	Both CAF numbers must be entered on the command code line	Re-enter command code, including two CAF numbers, and retransmit.
ERROR - BATCH MERGE ROW NOT FOUND 3250	System error	Print screen and contact CAF development staff.
SERIOUS ERROR FETCH 3250-	System error	Print screen and contact CAF development staff.
ERROR - BATCH MERGE ROW NOT FOUND 3275	System error	Print screen and contact CAF development staff.
SERIOUS ERROR FETCH 3275-	System error	Print screen and contact CAF development staff.
SERIOUS ERROR OPENING CURSOR ONE	System error	Print screen and contact CAF development staff.
SERIOUS ERROR FETCHING CURSOR ONE	System error	Print screen and contact CAF development staff.
SERIOUS ERROR CLOSING CURSOR ONE	System error	Print screen and contact CAF development staff.
SERIOUS ERROR OPENING CURSOR TWO	System error	Print screen and contact CAF development staff.

MESSAGE	REASON	ACTION
SERIOUS ERROR FETCHING CURSOR TWO	System error	Print screen and contact CAF develop- ment staff.
SERIOUS ERROR CLOSING CURSOR TWO	System error	Print screen and contact CAF develop- ment staff.
OVERFLOW OF REPS CONTACT SYSTEMS FOR AS- SISTANCE	System error	Print screen and contact CAF develop- ment staff.
ERROR - BATCH MERGE ROW NOT FOUND	System error	Print screen and contact CAF develop- ment staff.
ERROR UPDATING BATCH MERGE TABLE	System error	Print screen and contact CAF develop- ment staff.
ERROR - BATCH MERGE ROW NOT FOUND M1	System error	Print screen and contact CAF develop- ment staff.
ERROR UPDATING BATCH MERGE TABLE M1	System error	Print screen and contact CAF develop- ment staff.
ERROR - BATCH MERGE ROW NOT FOUND M2	System error	Print screen and contact CAF develop- ment staff.
ERROR UPDATING BATCH MERGE TABLE M2	System error	Print screen and contact CAF develop- ment staff.
ERROR LINKING TO TEXT2SCN - CONTACT SUPPORT	System error	Print screen and contact CAF develop- ment staff.

(2) Valid response(s):

MESSAGE	REASON	ACTION
SUCCESSFUL UPDATE - MERGE WILL PROCESS TONIGHT		No action needed.

Adding a Taxpayer and Authorizations to CAF (KAFRM/KAFADT)

1	1234567890123456789012345678901234567890123456789012345678901234567890											
2	KAFADM789-01-2344 TAXPAYER NAME CONTROL: TEST SKIP TIN/NC CK? ("Y" OR " "): Y											
3												
4	CAF NUMBER: 0307-22912R			REP N/C: WEDN			FORM NUM: 2848			MOD/UNM		
5	SDLN: 19-1237-28-400-03			SIGN DATE: 09-06-2012			JURISDICTION: MI			U		
6	L-B-E NUM: MI999999999999999			WITHDRAW/REVOKE:			DISCLOSE: Y					
7	RPEAT AUTH						TYP TXPD			BL ACEPT		
8	MFT TX-PRD IND		LVL		NTC SIG DLG		ACT LIMIT PLN		TR		UPC	
9	30 201212		A		N S D						Y	
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
22												
23												
24	OPTION FOR ADDITIONAL KAFADM INPUT											

1	234567890123456789012345678901234567890123456789012345678901234567890
2	CFINK 789-01-2344
3	NAME: TOM TEST
4	N/C: TEST
5	MF TAXPRD PLN RN/C REP-NUMBER SIGNDATE SDLN FORM LV RCTS AUTHS
6	-----
7	30 201212 000 WEDN 0307-22912R 09-06-2012 19-1237-28-400-03 2848 A N USDY
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	PAGE 001 OF 001 -CFIPG 001

Exhibit 2.4.7-2 (01-01-2014)

Add Authorizations to CAF (KAFRM/KAFADM)

KAFADM Steps to entry

CFINK (pre-requisite):

```
CFINK 789-01-2344
30 201212
0307-22912R
```

Resulting screen (partially shown):

```
CFINK 789-01-2344
|----- TAXPAYER -----| MFT 30 TAX PRD 201212 PLAN 000
NAME TOM TEST
NAME CONTROL TEST
|----- THIRD PARTY -----|
CAF NUMBER: 0307-22912R PTIN: P90123456
REP NAME: JILL BETH WEDNESDAY NAME CONTROL: WEDN
```

Request for KADADM input screen:

```
KAFRM
```

Input screen returned, then filled:

	1	2	3	4	5	6	7	8
1	1234567890123456789012345678901234567890123456789012345678901234567890							
2	KAFADM789-01-2344	TAXPAYER	NAME CONTROL: TEST	SKIP TIN/NC	CK? ("Y" OR " ")	:	Y	
3								
4	CAF NUMBER: 0307-22912R	REP N/C: WEDN	FORM NUM: 2848	MOD/UNM				
5	SDLN: 19-1237-28-500-01	SIGN DATE: 09-07-2012	JURISDICTION: MI	U				
6	L-B-E NUM:	WITHDRAW/REVOKE:	DISCLOSE:					
7	RPEAT AUTH	TYP	TXPD	BL	ACEPT			
8	MFT TX-PRD IND	LVL	NTC	SIG	DLG	ACT	LIMIT	PLN
9	30 201112	A	N			A		UPC
10								Y
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								

Exhibit 2.4.7-2 (Cont. 1) (01-01-2014)**Add Authorizations to CAF (KAFRM/KAFADM)****Result screen:**

	1	2	3	4	5	6	7	8
1	1234567890123456789012345678901234567890123456789012345678901234567890							
2	KAFADM789-01-2344 TAXPAYER NAME CONTROL: TEST SKIP TIN/NC CK? ("Y" OR " "): Y							
3								
4	CAF NUMBER: 0307-22912R		REP N/C: WEDN		FORM NUM: 2848		MOD/UNM	
5	SDLN: 19-1237-28-500-01		SIGN DATE: 09-07-2012		JURISDICTION: MI		U	
6	L-B-E NUM:		WITHDRAW/REVOKE:		DISCLOSE:			
7	RPEAT	AUTH			TYP	TXPD	BL	ACCEPT
8	MFT TX-PRD	IND	LVL	NTC SIG DLG	ACT	LIMIT	PLN	TR UPC
9	30	201112	A	N	A			Y
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24	OPTION FOR ADDITIONAL KAFADM INPUT							

Inquiry screen showing results:

	1	2	3	4	5	6	7	8
1	1234567890123456789012345678901234567890123456789012345678901234567890							
2	CFINK 789-01-2344							
3	NAME: TOM TEST							
4	N/C: TEST							
5	MF TAXPRD	PLN	RN/C	REP-NUMBER	SIGDATE	SDLN	FORM LV	RCTS AUTHS
6	-----							
7	30	201112	000	WEDN 0307-22912R	09-07-2012	19-1237-28-500-01	2848 A	N U
8	30	201212	000	WEDN 0307-22912R	09-06-2012	19-1237-28-400-03	2848 A	N USDY
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24	PAGE 001 OF 001				-CFIPG 001			

Command Codes KAFRM, KAFAD, UPTCF, UPRCF, UPNCF, FRM3P, ADD3P, and KAFMC for CAF Update 2.4.7

page 49

Exhibit 2.4.7-3 (01-01-2013)

"Consecutive" Feature of KAFAD

Using REPEAT IND for consecutive tax periods:

	1	2	3	4	5	6	7	8
1234567890123456789012345678901234567890123456789012345678901234567890								
1 KAFADT789-01-2222	TAXPAYER NAME CONTROL: DAFF SKIP TIN/NC CK? ("Y" OR " "): Y							
2 TAXPAYER 1ST NAME	MIDDLE NAME		LAST NAME		SUFFIX			
3 DUCK	J		DAFFY					
4 CAF NUMBER: 0307-22912R	REP N/C: WEDN		FORM NUM: 2848		MOD/UNM			
5 SDLN: 19-1237-28-400-01	SIGN DATE: 09-06-2012		JURISDICTION: MI		U			
6 L-B-E NUM: 9999999999999999	WITHDRAW/REVOKE:		DISCLOSE: X					
7	RPEAT AUTH		TXPRD		BL		ACEPT	
8 MFT TX-PRD	IND	LVL	NTC	SIG	DLG	LIMIT	PLN	TR
9 30 200012	Y	A	N	S	D	201212		Y
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								

1234567890123456789012345678901234567890123456789012345678901234567890

Re-display after entering REPEAT IND on consecutive tax periods:

	1	2	3	4	5	6	7	8
1234567890123456789012345678901234567890123456789012345678901234567890								
1 KAFADT789-01-2222	TAXPAYER NAME CONTROL: DAFF SKIP TIN/NC CK? ("Y" OR " "):							
2 TAXPAYER 1ST NAME	MIDDLE NAME		LAST NAME		SUFFIX			
3 DUCK	J		DAFFY					
4 CAF NUMBER: 0307-22912R	REP N/C: WEDN		FORM NUM: 2848		MOD/UNM			
5 SDLN: 19-1237-28-400-01	SIGN DATE: 09-06-2012		JURISDICTION: MI		U			
6 L-B-E NUM: 9999999999999999	WITHDRAW/REVOKE:		DISCLOSE: X					
7	RPEAT AUTH		TXPRD		BL		ACEPT	
8 MFT TX-PRD	IND	LVL	NTC	SIG	DLG	LIMIT	PLN	TR
9 30 200012		A	N	S	D	201212		
10 30 200112		A	N	S	D			
11 30 200212		A	N	S	D			
12 30 200312		A	N	S	D			
13 30 200412		A	N	S	D			
14 30 200512		A	N	S	D			
15 30 200612		A	N	S	D			
16 30 200712		A	N	S	D			
17 30 200812		A	N	S	D			
18 30 200912		A	N	S	D			
19 30 201012		A	N	S	D			
20 30 201112		A	N	S	D			
21 30 201212		A	N	S	D			
22								
23								
24								

1234567890123456789012345678901234567890123456789012345678901234567890

Exhibit 2.4.7-4 (01-01-2013)

"Repeat" Feature of KAFAD

Using REPEAT IND for *non-consecutive* tax periods:

```

123456789012345678901234567890123456789012345678901234567890
1  KAFADM789-01-2222  TAXPAYER NAME CONTROL: DAFF SKIP TIN/NC CK? ("Y" OR " "): Y
2
3
4  CAF NUMBER: 0307-22912R      REP N/C: WEDN      FORM NUM: 2848      MOD/UNM
5  SDLN: 19-1237-28-400-02     SIGN DATE: 09-06-2012  JURISDICTION: MI      U
6  L-B-E NUM: MI999999999999    WITHDRAW/REVOKE:      DISCLOSE:
7      RPEAT  AUTH      TYP  TXPD      BL  ACCEPT
8  MFT TX-PRD  IND      LVL  NTC  SIG  DLG      ACT  LIMIT  PLN  TR  UPC
9  30  200012      A      N   S   D      A
10 30  200212      R
11 30  200412      R
12 30  200612      R
13
14
15
16
17
18
19
20
21
22
23
24
123456789012345678901234567890123456789012345678901234567890
1  2  3  4  5  6  7  8

```

Re-display after entering REPEAT IND on *non-consecutive* tax periods:

```

123456789012345678901234567890123456789012345678901234567890
1  KAFADM789-01-2222  TAXPAYER NAME CONTROL: DAFF SKIP TIN/NC CK? ("Y" OR " "): Y
2
3
4  CAF NUMBER: 0307-22912R      REP N/C: WEDN      FORM NUM: 2848      MOD/UNM
5  SDLN: 19-1237-28-400-02     SIGN DATE: 09-06-2012  JURISDICTION: MI      U
6  L-B-E NUM: MI999999999999    WITHDRAW/REVOKE:      DISCLOSE:
7      RPEAT  AUTH      TYP  TXPD      BL  ACCEPT
8  MFT TX-PRD  IND      LVL  NTC  SIG  DLG      ACT  LIMIT  PLN  TR  UPC
9  30  200012      A      N   S   D      A      Y
10 30  200212      A      N   S   D      A      Y
11 30  200412      A      N   S   D      A      Y
12 30  200612      A      N   S   D      A      Y
13
14
15
16
17
18
19
20
21
22
23
24  OPTION FOR ADDITIONAL KAFADM INPUT
123456789012345678901234567890123456789012345678901234567890

```

Exhibit 2.4.7-5 (01-01-2013)

Adding a Third Party to CAF (FRM3P/ADD3P)

Adding a Third Party :
Research with RPINK:

```

1234567890123456789012345678901234567890123456789012345678901234567890
1 RPINK TEST
2
3

```

Info screen returned:

```

1234567890123456789012345678901234567890123456789012345678901234567890
1 RPINK TEST
2
3 |----- CAF NUMBER 0307-22908R -----|
4 NAME: JOHN TEST PTIN: A1B2C345D
5 SECOND NAME: PH:
6 STREET: 985 MICHIGAN AVE FAX:
7 CITY: DETROIT, MI 48226-1128-885 STATUS: GOOD STANDING
8 COUNTRY: US-UNITED STATES
9
.. (Rows 10 thru 22 deleted)
23
24 PAGE 004 OF 012 -RPIPG 005

```

Request for input screen:

```

1234567890123456789012345678901234567890123456789012345678901234567890
1 FRM3P
2
3

```

Input screen returned:

```

1234567890123456789012345678901234567890123456789012345678901234567890
1 ADD3P TEST
2 INDIVIDUAL REP NAME ~OR~ BUSINESS REP NAME
3 FIRST:
4 MIDDLE: PTIN:
5 LAST:
6 SUFFIX: NAME CONTROL: TEST
7 SECOND NAME:
8
9 STREET:
10 CITY: US STATE:
11 FOREIGN PROV/CNTY: ZIP OR POSTAL CODE:
12 COUNTRY:
13 CONTACT INFORMATION -----
14 NANP (NORTH AMERICAN NUMBERING PLAN) QUALIFYING LOCS LISTED IN IRM 2.4.7 -----
15 PHONE: - - EXT:
16 FAX: - -
17 OTHER FOREIGN COUNTRIES -----
18 PHONE: 011 + COUNTRY CODE- + AREA CODE(OPT)- + NUMBER-
19 FAX: 011 + COUNTRY CODE- + AREA CODE(OPT)- + NUMBER-
20 SDLN: - - - - SIGN DATE (MMDDYYYY): COMMENTS:
21
22
23
24

```

Exhibit 2.4.7-5 (Cont. 1) (01-01-2013)**Adding a Third Party to CAF (FRM3P/ADD3P)****Input screen filled in:**

	1	2	3	4	5	6	7	8
	1234567890123456789012345678901234567890123456789012345678901234567890							
1	ADD3P TEST							
2	INDIVIDUAL REP NAME		~OR~	BUSINESS REP NAME				
3	FIRST: JANE			PTIN:				
4	MIDDLE: JEAN							
5	LAST: TEST							
6	SUFFIX: ESQ			NAME CONTROL: TEST				
7	SECOND NAME: TESTY TAXES							
8								
9	STREET: 123 SESAME							
10	CITY: DETROIT				US STATE: MI			
11	FOREIGN PROV/CNTY:				ZIP OR POSTAL CODE: 48226			
12	COUNTRY: US							
13	CONTACT INFORMATION -----							
14	NANP (NORTH AMERICAN NUMBERING PLAN) QUALIFYING LOCS LISTED IN IRM 2.4.7 -----							
15	PHONE: 313-234-9999 EXT:							
16	FAX: 313-234-9998							
17	OTHER FOREIGN COUNTRIES -----							
18	PHONE: 011 + COUNTRY CODE-			+ AREA CODE(OPT) -		+ NUMBER-		
19	FAX: 011 + COUNTRY CODE-			+ AREA CODE(OPT) -		+ NUMBER-		
20	SDLN: 19-1237-28-500-02				SIGN DATE (MMDDYYYY): 09072012		COMMENTS:	
21	NEW REPRESENTATIVE							
22								
23								
24								

New CAF Number returned:

	1	2	3	4	5	6	7	8
	1234567890123456789012345678901234567890123456789012345678901234567890							
1	ADD3P TEST							
2	INDIVIDUAL REP NAME		~OR~	BUSINESS REP NAME				
3	FIRST: JANE			PTIN:				
4	MIDDLE: JEAN							
5	LAST: TEST							
6	SUFFIX: ESQ			NAME CONTROL: TEST				
7	SECOND NAME: TESTY TAXES							
8								
9	STREET: 123 SESAME							
10	CITY: DETROIT				US STATE: MI			
11	FOREIGN PROV/CNTY:				ZIP OR POSTAL CODE: 48226			
12	COUNTRY: US-UNITED STATES OF AMERICA							
13	CONTACT INFORMATION -----							
14	NANP (NORTH AMERICAN NUMBERING PLAN) QUALIFYING LOCS LISTED IN IRM 2.4.7 -----							
15	PHONE: 313-234-9999 EXT:							
16	FAX: 313-234-9998							
17	OTHER FOREIGN COUNTRIES -----							
18	PHONE: 011 + COUNTRY CODE-			+ AREA CODE(OPT) -		+ NUMBER-		
19	FAX: 011 + COUNTRY CODE-			+ AREA CODE(OPT) -		+ NUMBER-		
20	SDLN: 19-1237-28-500-02				SIGN DATE (MMDDYYYY): 09072012		COMMENTS:	
21	NEW REPRESENTATIVE							
22								
23								
24	REP NBR ASSIGNED 0307-22914R - SDLN 19-1237-28-500-02 ADDED							

Exhibit 2.4.7-6 (01-01-2013)

Updating Taxpayer Information (UPTCF)

Input

```

123456789012345678901234567890123456789012345678901234567890
1  CFINK 123-12-2222
...
24
```

Result screen

```

123456789012345678901234567890123456789012345678901234567890
1  CFINK 123-12-2222
2      NAME: ALBERT PRINCE
3      N/C: PRIN
4
5  MF TAXPRD PLN  RN/C REP-NUMBER  SIGNDATE  SDLN  FORM LV RCTS AUTHS
6  -----
7  30 199912 000  JONE 0300-99999R 08-01-2008 15-0826-29-001-01 2848 C NR  U D
8  30 200012 000  JONE 0300-99999R 08-01-2008 15-0826-29-001-01 2848 C NR  U D
9  30 200112 000  JONE 0300-99999R 08-01-2008 15-0826-29-001-01 2848 C NR  U D
10 30 200212 000  JONE 0300-99999R 08-01-2008 15-0826-29-001-01 2848 C NR  U D
11 30 200312 000  JONE 0300-99999R 08-01-2008 15-0826-29-001-01 2848 C NR  U D
12 30 200412 000  JONE 0300-99999R 08-01-2008 15-0826-29-001-01 2848 C NR  U D
13 30 200512 000  JONE 0300-99999R 08-01-2008 15-0826-29-001-01 2848 C NR  U D
14 30 200612 000  JONE 0300-99999R 08-01-2008 15-0826-29-001-01 2848 C NR  U D
15 30 200712 000  JONE 0300-99999R 08-01-2008 15-0826-29-001-01 2848 C NR  U D
...
24 PAGE 001 OF 001 -CFIPG 001
```

Request for input screen

```

123456789012345678901234567890123456789012345678901234567890
1  KAFRMT
...
24
```

Input screen returned

```

123456789012345678901234567890123456789012345678901234567890
1  UPTCF 123-12-2222
2  SKIP TIN/NC CK? ("Y" OR " " DEFAULT = " ")>
3  TAXPAYER-OLD-NAME-CONTROL=====PRIN
4  TAXPAYER-NEW-NAME-CONTROL=====KING
5  TXP-NEW-FIRST-NM  MIDDLE-NAME/INIT  LAST-NAME  SUFFIX
6  ALBERT  KING
7  TAXPAYER-NEW-TIN=====
8  SDLN=====
...
24
```

TAXPAYER-OLD-NAME-CONTROL is a required field. SDLN is not required. Taxpayer name segments and/or name control can be updated. TIN can be changed.

Exhibit 2.4.7-6 (Cont. 1) (01-01-2013)
Updating Taxpayer Information (UPTCF)

Results screen

```
1234567890123456789012345678901234567890123456789012345678901234567890
1 UPTCF 123-12-2222
2 SKIP TIN/NC CK? ("Y" OR " " DEFAULT = " ")>
3 TAXPAYER-OLD-NAME-CONTROL=====PRIN
4 TAXPAYER-NEW-NAME-CONTROL=====KING
5 TXP-NEW-FIRST-NM      MIDDLE-NAME/INIT      LAST-NAME      SUFFIX
6 ALBERT                KING
7 TAXPAYER-NEW-TIN=====
8 SDLN=====
...
24 GOOD UPDATE TO TAXPAYER
```

Exhibit 2.4.7-7 (01-01-2019)

Updating Third Party Information (UPRCF)

Updating a Third Party - Pre-requisites:

```

1 1234567890123456789012345678901234567890123456789012345678901234567890
2 CFINK 0307-22912R
3

```

The resulting screen is (partially shown):

```

1 1234567890123456789012345678901234567890123456789012345678901234567890
2 CFINK 0307-22912R
3 NAME: JILL BETH WEDNESDAY NAME CONTROL: WEDN
4 FIRST: JILL

```

Entering a request for the UPRCF input screen:

```

1 1234567890123456789012345678901234567890123456789012345678901234567890
2 KAFRMR
3

```

Input screen:

```

1 1234567890123456789012345678901234567890123456789012345678901234567890
2 UPRCF
3 |-----| THIRD PARTY |-----|
4 OLD CAF NUMBER: 0307-22912R OLD N/C: WEDN PTIN: P90123456
5 NEW CAF NUMBER: NEW N/C:
6 PRACTICE CODE: (D,S,E,R,I,P,C) SUSPENSE: START DATE END DATE
7 NEW NAME (INDIVIDUAL):
8 FIRST-----| MIDDLE-----| LAST-----| SUFFIX---|
9 JILL BETH WEDNESDAY
10 NEW NAME (BUSINESS):
11 SECOND NAME: CHECKING THE COMMAND CODE
12 STREET: 985 MICHIGAN AVE UNDELIVERABLE:
13 to the Practice Code
14 CITY: DETROIT USA ST-CD: MI
15 FOREIGN PROV/CNTY:
16 COUNTRY: US POSTAL CODE: 482261128885
17 CONTACT INFORMATION -----|
18 NANP (NORTH AMERICAN NUMBERING PLAN) QUALIFYING LOCS LISTED IN IRM 2.4.7 ---
19 PHONE: 313-234-2048 EXT: FAX: 313-234-2026
20 OTHER FOREIGN COUNTRIES -----|
21 PHONE: 011 + COUNTRY-CODE- + AREA CODE(OPT)- + NUMBER-
22 FAX: 011 + COUNTRY-CODE- + AREA CODE(OPT)- + NUMBER-
23 SDLN: - - - - SIGN DATE (MMDDYYYY): COMMENTS (BELOW):
24 TESTING TESTING TESTING TESTING TESTING TESTING TESTING TESTING TESTING TESTING

```

Exhibit 2.4.7-7 (Cont. 1) (01-01-2019)
Updating Third Party Information (UPRCF)

Input screen filled for phone number & comment changes:

```

1234567890123456789012345678901234567890123456789012345678901234567890
1  UPRCF
2  |----- THIRD PARTY -----|
3  OLD CAF NUMBER: 0307-22912R          OLD N/C: WEDN      PTIN: P90123456
4  NEW CAF NUMBER:                      NEW N/C:
5  PRACTICE CODE:      (D,S,E,R,I)      SUSPENSE: START DATE  END DATE
6  NEW NAME (INDIVIDUAL):
7  FIRST-----| MIDDLE-----| LAST-----| SUFFIX---|
8  JILL          BETH          WEDNESDAY
9  NEW NAME (BUSINESS):
10 SECOND NAME:      CHECKING THE COMMAND CODE
11 STREET:  985 MICHIGAN AVE              UNDELIVERABLE:
12 CITY:    DETROIT                      USA ST-CD:    MI
13 FOREIGN PROV/CNTY:
14 COUNTRY: US                          POSTAL CODE: 482261128885
15 CONTACT INFORMATION -----|
16 NANP (NORTH AMERICAN NUMBERING PLAN) QUALIFYING LOCS LISTED IN IRM 2.4.7 ---
17 PHONE:  313-999-2048 EXT:              FAX: 313-999-2026
18 OTHER FOREIGN COUNTRIES -----
19 PHONE: 011 + COUNTRY-CODE- + AREA CODE(OPT)- + NUMBER-
20 FAX:   011 + COUNTRY-CODE- + AREA CODE(OPT)- + NUMBER-
21 SDLN: 12-1237-28-500-03 SIGN DATE (MMDDYYYY): 09072012 COMMENTS (BELOW) :
22 CHANGING THE DOMESTIC PHONE NUMBERS FOR REP
23
24

```

Result screen:

```

1234567890123456789012345678901234567890123456789012345678901234567890
1  UPRCF
2  |----- THIRD PARTY -----|
3  OLD CAF NUMBER: 0307-22912R          OLD N/C: WEDN      PTIN: P90123456
4  NEW CAF NUMBER:                      NEW N/C:
5  PRACTICE CODE:      (D,S,E,R,I)      SUSPENSE: START DATE  END DATE
6  NEW NAME (INDIVIDUAL):
7  FIRST-----| MIDDLE-----| LAST-----| SUFFIX---|
8  JILL          BETH          WEDNESDAY
9  NEW NAME (BUSINESS):
10 SECOND NAME:      CHECKING THE COMMAND CODE
11 STREET:  985 MICHIGAN AVE              UNDELIVERABLE:
12 CITY:    DETROIT                      USA ST-CD:    MI
13 FOREIGN PROV/CNTY:
14 COUNTRY: US                          POSTAL CODE: 482261128853
15 CONTACT INFORMATION -----|
16 NANP (NORTH AMERICAN NUMBERING PLAN) QUALIFYING LOCS LISTED IN IRM 2.4.7 ---
17 PHONE:  313-999-2048 EXT:              FAX: 313-999-2026
18 OTHER FOREIGN COUNTRIES -----
19 PHONE: 011 + COUNTRY-CODE- + AREA CODE(OPT)- + NUMBER-
20 FAX:   011 + COUNTRY-CODE- + AREA CODE(OPT)- + NUMBER-
21 SDLN: 12-1237-28-500-03 SIGN DATE (MMDDYYYY): 09072012 COMMENTS (BELOW) :
22 CHANGING THE DOMESTIC PHONE NUMBERS FOR REP
23
24 ***** UPDATE COMPLETED **** SDLN 12-1237-28-500-03 ADDED *****

```

Exhibit 2.4.7-8 (01-01-2013) Merging CAF Numbers (UPNCF)

Input

```

1234567890123456789012345678901234567890123456789012345678901234567890
1  CFINK 0301-99998R
...
24

```

Input this query with the number to be merged (from).

Result screen

```

1234567890123456789012345678901234567890123456789012345678901234567890
1  CFINK 0301-99998R
2  NAME: PUFF T DRAGON                      NAME CNTRL: DRAG
3  FIRST:  PUFF
4  MIDDLE: T
5  LAST:   DRAGON
6  SUFFIX:
7  2ND NAME:
8
9  STREET: 123 MAIN                          PHONE & FAX -----
10 CITY:   HONALEE, MI 48381                 248-555-1212 EXT 1234
11 COUNTRY: USA                             248-555-1313
12
13 CAF STATUS:
14 AUTH LEVELS ON CAF: A,B,C
15
16
17
18 SDLN: 15-0825-29-123-45      FORM NUM: UNKNWN
19 SIGN DATE: 08-11-2008      REV YEAR: 0000
20
21
22
23
24

```

Request for input screen (KAfrmN)

```

1234567890123456789012345678901234567890123456789012345678901234567890
1  KAfrmN
...
24

```

Input screen returned (UPNCF)

```

1234567890123456789012345678901234567890123456789012345678901234567890
1  UPNCF
2  REP-NUMBER=====>0301-99998R
3  REP-NM-CTRL=====>
4  DESIRED-REP-NUMBER>
...
24

```

Exhibit 2.4.7-8 (Cont. 1) (01-01-2013)
Merging CAF Numbers (UPNCF)

Input screen filled in

```
123456789012345678901234567890123456789012345678901234567890
1  UPNCF
2  REP-NUMBER=====>0300-99998R
3  REP-NM-CTRL=====>DRAG
4  DESIRED-REP-NUMBER>0300-99999R
...
24
```

REP-NM-CTRL must be the same for both CAF Numbers.
All fields must be filled in.

Results screen

```
123456789012345678901234567890123456789012345678901234567890
1  UPNCF
2  REP-NUMBER=====>0300-99998R
3  REP-NM-CTRL=====>DRAG
4  DESIRED-REP-NUMBER>0300-99999R
...
20 CAF REP: 0300-99998R MERGED WITH NEW CAF REP: 0300-99999R COMPLETE
...
24
```

The message on line 20 is indicative of a successful merge.

To verify the results you can check with CFINK on the original number. The message "NO RECORDS WERE FOUND THAT MATCH YOUR SEARCH CRITERIA" should appear.

Exhibit 2.4.7-9 (01-01-2013)

Resolving Merge Conflicts (KAFMC)

Input

```

123456789012345678901234567890123456789012345678901234567890
1 KAFMC 0301-08153R 8006-53847R
...
24

```

Result screen

```

123456789012345678901234567890123456789012345678901234567890
1 KAFMCD0301-08153R 8006-53847R
2
3 THERE ARE THE FOLLOWING CONFLICTING MERGE REQUESTS ON THE BATCH MERGE TABLE
4 1 - 0301-08153R -> 8006-53847R BY 05120-01099 ON 02-01-2008
5 2 - 8006-53847R -> 0301-08153R BY 05120-01099 ON 12-03-2007
6 //////////////////////////////////////
7
...
22
23 ENTER THE LINE NUMBER OF THE CORRECT MERGE:
24

```

User enters line number of choice and receives this message:

```

123456789012345678901234567890123456789012345678901234567890
1 KAFMCD0301-08153R 8006-53847R
2
3 THERE ARE THE FOLLOWING CONFLICTING MERGE REQUESTS ON THE BATCH MERGE TABLE
4 1 - 0301-08153R -> 8006-53847R BY 05120-01099 ON 02-01-2008
5 2 - 8006-53847R -> 0301-08153R BY 05120-01099 ON 12-03-2007
6 //////////////////////////////////////
7
...
22
23 ENTER THE LINE NUMBER OF THE CORRECT MERGE: 2
24 SUCCESSFUL UPDATE - MERGE WILL PROCESS TONIGHT

```

If there are more than two merges awaiting processing, user will see the message:

IF THIS SCREEN SHOWS ANY DATA BEYOND ROWS 1 AND 2, YOUR MERGE IS COMPLICATED BY ADDITIONAL MERGE REQUESTS WHICH INCLUDE ONE OF THE NUMBERS IN YOURS. PLEASE EXAMINE ALL CLOSELY BEFORE SELECTING THE MERGE YOU WISH TO GO FORWARD. KEEP IN MIND - THIS MERGE WILL NOT COMPLETE BEFORE AT LEAST 1 OVERNIGHT PROCESS.

